



# ELCHK Lutheran Secondary School

PTA Circular 22003 《By-Election of IMC Parent Manager (2021-2023) (II)》

28/9/2022

ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School

Dear Parents/Guardians,

Thanks to the support of parents, the nomination of the By-Election of Parent Manager of the Incorporated Management Committee is complete. Three parents have been nominated as qualified candidates. Their information can be found below. Please take note of the following details.

### 1. Election schedule:

- 1.1 Details of the candidates ( see Appendix 1 ) and two ballot papers ( see Appendix 2 )will be distributed on 28<sup>th</sup> September, 2022 together with this notice. Each parent will receive a ballot paper. Relevant information can be found on the school website (except the ballot paper )
- 1.2 The voting will start on 7<sup>th</sup> October, 2022. Parents can put their ballot paper into the collection box in the General Office in person or through their children ( submit to the class teacher ). The deadline for voting is at 4 pm, 12<sup>nd</sup> October, 2022.
- 1.3 The counting of votes will be held on 14<sup>th</sup> October, 2022 in our school library at 4 pm. Parents are welcome to attend and witness the counting process. The result will be released within 10 working days through our school's website. A notice to parents will be distributed as well.

### 2 Notes:

- 2.1 All parents or registered guardians of current students have the right to vote. Each parent can only vote once even if he/she is the parent or guardian of multiple students. Each family of a student can have no more than two ballots. If the student has another guardian or person who serves as a de facto guardian, extra ballots can be given;
- 2.2 To ensure fairness, the election will be anonymous. Voters cannot write their names or make any markings signifying their identities; every ballot can only be marked for one candidate with a '✓' in order to be valid.
- 2.3 All voters should refer to the 'Directions for Voting' before filling in the ballot paper. ( see Appendix 1 )
- 2.4 Voting methods:
  - Students bring the ballots completed by parents back to school; submit to class teachers who will refer them to the General Office from 7<sup>th</sup> October to 12<sup>nd</sup> October, 2022 4:00 pm
  - Parents may submit the ballot in person into the collection box in the General Office during office hours : 7/10- 12/10 09:00 - 16:00. Parents will be requested to show identity by the Office clerks and the relevant information will be counter-checked.

You are highly encouraged to participate in the By-Election of 2021-23 IMC Parent Manager. Your votes are highly appreciated. Should you have any enquiries, please contact our Election Panel Head and Vice Principal, Ms. Chan at 27802291.

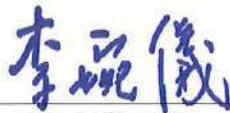
Yours faithfully,



Ms. Chan Kwan Mui  
(Parent Manager Election Panel Head and Vice Principal)



Mr. Liang Kwun Fan  
(The Principal)



Ms. Li Yuen Yi  
(Chairperson of Parent-Teacher Association)



### PTA circular 22003 (By-Election of IMC Parent Manager (2021-2023) (II)) Reply Form (Must be submitted to Class teacher on or before 12/10)

Dear Parent Manager Election Panel Head,

I acknowledge the notice about the By-Election of IMC Parent Manager (2021-2023) (II).(If a student has any other registered or de facto guardian(s), please fill in the name(s) of the guardian(s) or the person(s) responsible for the student for extra ballots.

Name of registered guardian(s)/person(s) responsible for the student: \_\_\_\_\_

Student Name: \_\_\_\_\_ Parent's /Guardian's Signature: \_\_\_\_\_

Class: \_\_\_\_\_ ( ) Parent's/ Guardian's Name: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ /2022

## ELCHK Lutheran Secondary School

### Ethical Conduct Required in the Parent Manager Election

#### Nomination of Candidates

1. Do not offer any advantage to get any person to stand or not to stand as a candidate.
2. Do not offer any advantage to get any person having been nominated as a candidate to withdraw his candidature.
3. Do not offer any advantage to influence any candidate to not use his best endeavours to promote his candidature.
4. Do not solicit or accept any advantage for any person's standing or not standing as a candidate.
5. Do not solicit or accept any advantage for any person's withdrawal of his candidature.
6. Do not solicit or accept any advantage for any candidate's failure to use his best endeavours to promote his candidature.
7. Do not use or threaten to use force or duress to induce any person to stand or not to stand as a candidate, or to withdraw his candidature.
8. Do not induce by deception, any person to stand or not to stand as a candidate, or to withdraw his candidature.

#### Electioneering

1. Do not make any materially false or misleading statements including but not limited to the character, qualifications or previous conduct of a candidate or candidates.
2. Do not take part in any activity that is likely to give rise to criticism and allegation of malpractice and abiding by the principle of fairness in the election.
3. Do not state overtly or covertly the support of any person or organization in any campaign activities, especially in the campaign literature before written consent has been obtained.

#### Voting

1. Do not offer any advantage to induce any person not to vote in an election.
2. Do not offer any advantage to induce any person to vote or not to vote for a particular candidate in an election.
3. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's not voting in an election.
4. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's voting or not voting for a particular candidate in an election.
5. Do not use or threaten to use force or duress against any person for the purpose of influencing his or any other person's voting decision.
6. Do not induce by deception any person not to vote in an election.
7. Do not induce by deception any person to vote or not to vote for a particular candidate in an election.

## List of Candidates

### Candidate 1

Name: CHAN Sui Sum Eliza

Basic information:

Time flies - I have already joined the Parent Teacher Association (PTA) of the ELCHK Lutheran Secondary School for four years. Being there for my children as they grow and develop, I have witnessed the school's efforts and breakthroughs in unleashing students' potential, fostering positive values among students, and helping students set up life goals. In particular, during the pandemic, the school has kept pace with the times and optimised online teaching. Since self-directed learning is required of students under the new normal, cooperation between parents and teachers becomes all the most important. As the fifth year of my PTA membership begins, I am standing as a candidate in the By-Election of IMC Parent Manager for the first time. With my experience of serving the PTA in the past four years, I hope to be of assistance in school management and strike a balance between what is necessary for the development of the school and the growth of students. Regardless of whether I am elected or not, I pledge to do my very best to promote home-school cooperation such that our children may be further engaged in campus life and grow up healthily and happily.

### Candidate 2

Name: Chau Yue Ping Carol

Basic information:

Hello everyone! I am the parent of 5C student Lok Ching. Having served as a parent manager in another school, I have experience relevant to the position for which I am running. I am standing as a candidate in the By-Election of IMC Parent Manager with an aim to deepen my understanding of the school's operation. I also hope to take this opportunity to give full play to my strengths, promote liaison between parents and the school, and help maintain a school environment that is effectively managed, inclusive, and conducive to the happiness of students. I hope my fellow parents will give me a chance to serve the school and vote for me. Thank you.

### Candidate 3

Name: Wong Yim Ling

Basic information:

I am Wong Yim Ling (LING), a current member of the Parent Teacher Association (PTA). In the past two years, I have played an active role in organising PTA activities and promoting home-school cooperation, through which I have gained a lot of valuable experience. With my enthusiasm, I hope to assume the position of parent manager this year. I will do my best in providing recommendations pertaining to school development, refining school policies, and monitoring the implementation thereof. I also wish to promote liaison among students, parents, and the school. Through communicating and assisting with the school, I wish to create a better learning environment and help the school in future planning. I hope my fellow parents will give me the opportunity to serve the school. Thank you for your support.