



ELCHK Lutheran Secondary School

Parent's Notice 25001 '2025/26 New S.1 Students and Transfer Students - Summer Holiday and Opening Ceremony' 10/7/2025

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Dear Parent / Guardian,

The school extends a warm welcome to all new students for the 2025/2026 school year. Please refer to the information below about the summer holiday and the school opening ceremony.

	Date	Item	Time	Venue	Remarks
1	15/7 (Tue)	S.1 Attainment Test (for streaming, compliance with fine-tuned MOI policy, enhancement class, remedial class and small group teaching) (Students should wear their primary school uniform)	8:30 am-12:45 pm	Hall	1. The school opens at 8:00 am 2. Students have to arrive at the school hall by 8:30 am 3. Students must bring along the following items for the test: (1) 2023/2025 Secondary School Places Allocation Slip (2) S.1 Attainment Test Slip (3) Identity documents (4) Reply Slip of Parent's Notice 25002 'S.1 New Students' Notice - The Fine-tuned MOI Policy' (5) Stationery (pencil, pen, eraser and ruler, etc.)
2	17/7(Thu)-23/7 (Wed)	S.1 Summer Bridging Course (Students should wear their primary school sport uniform)	9:00 am-12:00 nn	4/F to 5/F Classrooms and Hall	If you have any enquiries, please contact Ms. Li, the Deputy Head of the Student Guidance Committee.
3	By or before 1/8 (Fri)	Release of class allocation results	---	---	Announced on school website (http://www.lss.edu.hk)
4	Summer Holiday	S.1 summer assignment (Students are required to submit it to their class teacher by 1/9 (Mon).)	---	---	Summer assignment fee of \$70, including: 1. Chinese: School-based materials 2. English: Pan Lloyds English Summer on the Movie P6-S1 3. Math: School-based Math booklet
5	23/8 (Sat)	The S.1 New Students and Transfer Students Parents' Day	9:00 am-12:15 pm	Hall (for parents) Classrooms (for students) 1A 305 1B 304 1C 303 1D 302 Transfer Students: 409	Parents are welcome to join. Students must attend and 1. wear our school uniform; 2. take photos for the production of student cards; 3. bring along stationery and notebooks. The activity will be cancelled if EDB announces class suspension.
6	1/9 (Mon)	Students are required to attend the opening ceremony and worship at 8:30 am. The school will be open at 8:00 am (The activity will be postponed to 2/9 (Tue) if EDB announces class suspension.)	8:30 am-12:15 pm	Classrooms	1. Wear school uniform. 2. Do not need to bring books. 3. Bring school bag, stationery, notebook and a lock for a locker.
7	By or before 5/9 (Fri)	BYOD e-Learning Programme			Students are required to prepare a specified model of personal tablet computer. (Please see the Attachment for details)

Should you have any enquiries, please contact Ms. Chan, the Vice Principal or Mr. Lee, the Deputy Head of the Academic Affairs Committee at 27802291.

Yours faithfully,



Mr. Liang Kwun Fan
Principal

ELCHK Lutheran Secondary School
2025/2026 Registration Fee and Miscellaneous Fees (New Students)

	Item	Price	S1 New Students	S2 New Students	S3 New Students	S4 New Students	S5 New Students	S6 New Students
1	Student card and photo-taking	HK\$45	HK\$45(1 pc)	HK\$45(1 pc)	HK\$45(1pc)	HK\$45(1 pc)	HK\$45(1 pc)	HK\$45(1 pc)
2	Single-lined Ex. Book	HK\$1.2	HK\$3.6(3)	HK\$3.6(3)	HK\$3.6(3)	HK\$3.6(3)	HK\$3.6(3)	HK\$3.6(3)
3	Long Single-lined Ex. Book	HK\$2.0	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)
4	Long Single-lined Paper Book	HK\$3.6	HK\$3.6(1)	HK\$3.6(1)	HK\$3.6(1)	HK\$3.6(1)	HK\$3.6(1)	HK\$3.6(1)
5	Chinese writing booklet	HK\$2.0	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)	HK\$8.0(4)
6	Long Single-lined Paper	HK\$2.2	HK\$2.2(1)	HK\$2.2(1)	HK\$2.2(1)	HK\$2.2(1)	HK\$2.2(1)	HK\$2.2(1)
7	A4 Single-lined Ex. Book	HK\$11	HK\$11(1)	HK\$11(1)	HK\$11(1)	HK\$11(1)	HK\$11(1)	HK\$11(1)
8	A4 File	HK\$1.5	HK\$3.0(2)	HK\$3.0(2)	HK\$3.0(2)	HK\$3.0(2)	HK\$3.0(2)	HK\$3.0(2)
9	Student Handbook	HK\$10.6	HK\$10.6(1)	HK\$10.6(1)	HK\$10.6(1)	HK\$10.6 (1)	HK\$10.6(1)	HK\$10.6(1)
10	Hymn Book	HK\$55	HK\$55(1 pc)	HK\$55(1 pc)	HK\$55(1 pc)	HK\$55(1 pc)	HK\$55(1 pc)	HK\$55(1 pc)
11	PTA Fee	HK\$30	HK\$30	HK\$30	HK\$30	HK\$30	HK\$30	HK\$30
12	SU Fee and House Fee	HK\$50	HK\$50	HK\$50	HK\$50	HK\$50	HK\$50	HK\$50
13	Fee to improve the learning environment (Approved by EDB)	HK\$450	HK\$450	HK\$450	HK\$450	HK\$450	HK\$450	HK\$450
14	Summer assignment fee	HK\$50	HK\$70 (3 subjects)					
15	Tuition Fee	HK\$340				HK\$340	HK\$340	HK\$340
	Registration Fee	Total	HK\$750	HK\$680	HK\$680	HK\$1020	HK\$1020	HK\$1020

Remarks: Parents who do not submit the fees by 4:00 pm on 11/7 (Fri) will be considered to have forfeited their school place.

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ELCHK Lutheran Secondary School
(Reply Slip) Parent's Notice 25001 '2025/26 New S.1 Students and Transfer Students
Summer Holiday and Opening Ceremony'



To the Principal,

I understand the information detailed in this notice and: (please tick ☒ the appropriate boxes)

1. Applicable to S.1 new students

1.1 The S.1 Summer Bridging Course

- ☐ **consent** to my child's participation in the S.1 Summer Bridging Course and will pay the registration fee of **\$820** (S1 new students).
- ☐ **do not consent** to my child's participation in the S.1 Summer Bridging Course and I will pay the registration fee of **\$750** (S.1 new students).

1.2 23/8 (Sat) The S.1 New Students and Transfer Students Parents' Day (attendance is mandatory for students)

- ☐ Parents will attend (No. of participants: _____)
- ☐ Parents will not attend

2. Applicable to Transfer students

2.1 The Registration fee

- ☐ will pay the registration fee of **\$680** (S.2 and S.3 transfer students)
- ☐ will pay the registration fee of **\$1020** (S.4 to S.6 transfer students).

2.2 23/8 (Sat) The S.1 New Students and Transfer Students Parents' Day (attendance is mandatory for students)

- ☐ Parents will attend (No. of participants: _____)
- ☐ Parents will not attend

Student's Name: _____ Attainment Test No.: _____ Parent's Signature: _____

BYOD E-Learning Program

In accordance with the Education Bureau's "Fourth Strategy on Information Technology in Education," which encourages schools to utilize tablet computers, our school will implement the "Bring Your Own Device" (BYOD) e-learning program starting from the 2025/26 school year to promote effective learning for your child. From this point onward, **all new Form One students each year will be required to participate in the program.**

1. BYOD Specifications

Under this program, Form One students in the 2025/26 school year will need to **purchase** the specified or updated model of personal tablet computer (the school will standardize on iPad devices).

2. BYOD Guidelines

- 2.1 The mobile device must have the Mobile Device Management (MDM) software installed by the school and allow the school to manage the personal tablet computer. This is necessary for usage as directed by teachers, enabling students to effectively utilize their personal tablets for learning both in and out of class. During the program, the school will temporarily manage students' personal tablets through the MDM, and parents or students **may not install any applications or reset any settings** on their personal tablets.
- 2.2 Before submitting their personal tablets for MDM installation, students **must clear all data, log out of their Apple ID,** and restore the device to factory settings.
- 2.3 During the 2025/26 school year, Form One students **are required to bring their registered devices to school** for learning activities.
- 2.4 Students must adhere to the "Acceptable Use Policy for the BYOD E-Learning Program" during the program period.

3. Funding Application

- 3.1 To alleviate the financial burden of the BYOD electronic learning program on low-income families, our school will participate in the Education Bureau's "Quality Education Fund Electronic Learning Grant Program – Support for Mobile Computing Devices and Internet Access" starting from the 2025/26 school year. We will apply for funding to provide mobile computing devices for **loan** to students in need. If parents meet the criteria, they may borrow personal tablets from the school during their child's enrollment.
- 3.2 Eligibility for application is as follows:
Students who meet the following conditions during the 2025/26 school year will be eligible for the funding program:
 - 3.2.1 Recipients of the Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department;
 - 3.2.2 Recipients of full or half subsidies for the School Textbook Assistance Scheme from the Student Finance Office; or
 - 3.2.3 Students are identified by the school as having limited economic capacity. Students from families with genuine financial difficulties but who do not receive CSSA or textbook assistance due to special circumstances must provide supplementary information to the school explaining the reasons. The number of such grants is limited, and the school will review each application case according to school-based criteria.
- 3.3 The formal application will be processed after the start of the 2025/26 school year.

Specifications for Personal Tablets (iPad) under the BYOD E-Learning Program

1. Recommended Minimum Specifications for Personal Tablets under the BYOD Program:

Devices supporting iPad OS 15:

- 1.1 iPad (9th generation) or later
- 1.2 iPad Mini (7th generation) or later
- 1.3 iPad Air (5th generation) or later
- 1.4 iPad Pro (6th generation) or later

2. Recommended Accessories for the BYOD Program:

- 2.1 Any compatible stylus for personal tablets
- 2.2 Protective case for the personal tablet
- 2.3 Portable charging device
- 2.4 Wired or wireless earphones

Acceptable Use Policy (AUP) for the BYOD E-Learning Program

To ensure that students can effectively and safely use personal electronic devices, the school has established an Acceptable Use Policy (AUP). Parents and students must agree to and commit to this policy in order to use personal tablets and the school's wireless network on campus.

The purpose of this policy is to protect students while using their personal tablets in a safe and regulated environment, preventing illegal, irresponsible behavior, ethical violations, or destructive online activities. Parents and students must carefully read this policy, understand the relevant rules and restrictions, and be aware of the consequences of violating the policy. Personal tablet use on campus is only permitted after both parents and students agree to and sign the consent form. The school reserves the right to revoke a student's ability to use their personal tablet if any terms of the policy are violated.

1. Information Filtering and Device Management

- 1.1 To ensure the information and software on personal tablets align with students' learning needs, all personal tablets used at the school must have a Mobile Device Management (MDM) program installed by the school. Students must allow the school to manage their personal tablets during the program. Before submitting their personal tablets for MDM installation, students must clear all data, log out of their Apple ID, and restore the device to factory settings.
- 1.2 The school will remotely install educational software and regularly update the system and applications via the MDM to ensure the security of students' personal tablets.
- 1.3 During the program, the school will temporarily manage students' personal tablets through the MDM, and parents or students may not install any applications or reset any settings on their personal tablets.
- 1.4 The school will register the hardware identification of each student's personal tablet for identification and management purposes.
- 1.5 For network security reasons, all browsing activities on the school's wireless network will be monitored and recorded.
- 1.6 The school will filter information accessed by students through their devices from the internet using a firewall. In certain exceptional cases, students may access inappropriate information that cannot be filtered. If this occurs, students should immediately notify a teacher or school IT staff. If a student is found browsing inappropriate content without notifying a teacher, the school may take disciplinary action.
- 1.7 Students must not bypass filters and security restrictions in any way while online.
- 1.8 The school reserves the right to monitor, inspect, access, and configure students' personal tablets.
- 1.9 The school reserves the right to disable the wireless network or devices without prior notice to students or parents.
- 1.10 If a student is found using an unapproved device on campus, the school has the right to confiscate the device and notify the parents to retrieve it in person.

2. Personal Daily Management of Student Devices

- 2.1 Storage and Security
 - 2.1.1 Students must purchase a protective case and screen protector for their personal tablets.
 - 2.1.2 Students should securely store their personal tablets and must lock them in a locker when not in use.
 - 2.1.3 Students must take their personal tablets home every day after school and may not leave them in lockers.
 - 2.1.4 The school will not be responsible for any loss, damage, or theft of personal tablets, accessories, or data.

- 2.2 Power Supply
 - 2.2.1 Students must ensure their personal tablets are fully charged before returning to school.
 - 2.2.2 Students may not use any school power sources to charge their personal tablets. To avoid interruptions in learning due to low battery, students are encouraged to carry a backup power source.

3. Guidelines for Using Personal Tablets on Campus

- 3.1 Students may only use personal tablets in class under the supervision of a teacher.
- 3.2 Students may only turn on speakers or use earphones and open audio or video files with the teacher's approval. Personal tablets must generally remain on silent mode while on campus.
- 3.3 Students may only use school-approved applications; parents and students may not install any applications on personal tablets independently.
- 3.4 Personal tablets are a learning tool. Students may not use personal tablets on campus for the following purposes:
 - 3.4.1 Entertainment or gaming (e.g., listening to music, watching unrelated videos)
 - 3.4.2 Accessing social media (e.g., Facebook, Instagram, Snapchat)
 - 3.4.3 Instant messaging applications (e.g., WhatsApp, WeChat, Line)
 - 3.4.4 Any activities unrelated to learning.
- 3.5 The school reserves the right to review students' browsing history on BYOD devices.
- 3.6 Students must respect intellectual property and may not store, use, or transmit unauthorized files or software.
- 3.7 Students should respect personal privacy and may not record audio, take photos, or make videos in class without teacher permission, nor publish or disclose such materials online or in any form.
- 3.8 Students must use personal tablets ethically and are prohibited from engaging in any inappropriate behavior using BYOD devices, including but not limited to: harassment, bullying, threats, personal attacks, or sharing harmful messages.
- 3.9 Students must maintain network security and may not intentionally spread malware (e.g., computer viruses) online.
- 3.10 Students must connect to the internet via the school's wireless network and are prohibited from using private mobile data (e.g., 4G and 5G) to access the internet.
- 3.11 Students must securely manage their personal accounts, including intranet, Google accounts, eClass student applications, and Hong Kong Education City. Students are prohibited from using others' accounts or sharing personal or others' login information.
- 3.12 If a student causes damage to another student's personal tablet, the school will handle it according to school regulations.
- 3.13 If a student is found violating any terms of this agreement or the school's electronic learning policies, the school reserves the right to inspect the student's personal tablet and/or revoke the student's permission to use personal devices, and take disciplinary action according to school regulations.