



ELCHK Lutheran Secondary School

Parent's Notice 24017 'Combined Notices' (eNotice)

30/10/2024

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Dear Parents/Guardians,

1. Winter School Uniform

1.1 With effect from 4th November (Mon), student may opt to wear winter uniform.

1.2 From 25th November (Mon), it will be compulsory for all students to wear winter uniform.

Should you have any enquiries, please contact Ms. Ho, the Head of the Discipline Committee at 27802291.

2. School Picnic

Learning outside the classroom is one of the school's objectives in life-wide learning. The annual school picnic is organised to provide a chance for students to experience and explore nature. It is going to be held on 8th November (Fri). For details, please see Attachment 1.

Should you have any enquiries, please contact Mr. Ng, the Vice Principal.

3. The 55th Athletic Meet

The 55th Athletic Meet is going to be held on 19th November (Tue) and 20th November (Wed) at Sham Shui Po Sports Ground, from 8:00 a.m. to 5:00 p.m. All students have to attend the event. For details, please see Attachment 2.

Remarks: The 55th Athletic Meet prize-giving ceremony will be held on 20th November (Wed) at 3:00 p.m. Parents who are interested in attending the event, please sign their signatures and return the attached reply slip.

Should you have any enquiries, please contact Ms. Wong, the Head of the Physical Education Department.

4. S.6 Joint University Programmes Admissions System (JUPAS) (Applicable to S.6)

To assist S.6 students with using the JUPAS online application system, the school will organise the Unique Goal Project on 30th October (Wed) which will include a briefing session on the JUPAS online application system. For details, please see Attachment 3.

Should you have any enquiries, please contact Ms. Ng, the Vice Principal.

5. S.6 School Nominations Direct Admission Scheme (Applicable to S.6)

The School Nominations Direct Admission Scheme (SNDAS) is introduced with the aim of recognising the talent of local secondary students, for this may not be fully assessed by the Hong Kong Diploma of Secondary Education (HKDSE) Examination. It is a 'programme-student matching exercise' in essence that provides opportunities for secondary students who have demonstrated exceptional talents and interests in specific disciplines / areas to be considered for direct admission to local universities. For details, please see Attachment 4.

Should you have any enquiries, please contact Ms. Ng, the Vice Principal.

6. November Special School Day

6.1 Teachers' Development Day will be held on 1st November (Fri), which is a holiday for S.1 to S.3 and S.6 students. Regarding S.4 and S.5, students have to participate in "Career Planning Seminar for Secondary School Students 2024" from 2:30 p.m. to 4:45 p.m. S.4 students will attend the seminar online, while S.5 students have to come back to school in uniform to attend the seminar. For details, please see Parents notice 24015.

6.2 School picnic will be held on 8th November (Fri). For details, please see Attachment 1.

6.3 Athletics Meet will be held from 19th November (Tue) to 20th November (Wed). For details, please see Attachment 2.

6.4 21st November (Thu) is the day after Athletic Meet which is a school holiday.

6.5 The fifth week of this month (25-29/11) is a special cycle. The cycle day arrangement is as follows:

	Monday	Tuesday	Wednesday	Thursday	Friday
Date (Day)	25/11 (A1)	26/11 (A3)	27/11 (A2)	28/11 (A4)	29/11 (A5)

In the morning of 27th November (Wed) and 29th November (Fri), each period will be shortened to 35 minutes. In the afternoon of 27th November (Wed), life education will be held. The school time on 27th November (Wed) is from 8:00 a.m. to 3:45 p.m. In the afternoon of 29th November (Fri) is the preparation session of Open day. The school time is from 8:00 a.m. to 12:25 p.m.

Should you have any enquiries, please contact Ms. Ng, the Vice Principal.

Please submit the reply slip to the class teacher by 4/11 (Mon).

Yours faithfully,



Mr. Liang Kwun Fan
Principal



ELCHK Lutheran Secondary School
(Reply Slip) Parent's Notice 24017 'Combined Notices' (eNotice)
[Submit the Reply Slip to class teacher by 4/11]

Dear Principal,

I have read and understood the information in this notice and my replies are as follows:

1. **The 55th Athletic Meet**

Parents will participate in the prize-giving ceremony on 20th November (Wed), with number of attendees:
_____ person(s).

Parents will not participate in the ceremony.

(Please tick "✓" the appropriate boxes "□")

Student's Name: _____

Parent's Signature: _____

Class: _____ ()

Parent's Name: _____

School Picnic

1. Date: 8th November, 2024 (Fri)
2. Time: 8:00 a.m. to 4:30 p.m.
3. Details:

Class	Venue	Assembly Venue	Assembly Time	Dismissal Venue	Dismissal Time	Transportation Fee
1A, 1C, 1D	Ma On Shan Whitehead BBQ	School	8:15 a.m.	Lutheran Church	3:00 p.m.	\$130
1B, 1E	Ma On Shan	School	8:15 a.m.	Lutheran Church	3:00 p.m.	\$130
S.2	Ma On Shan Whitehead BBQ	School	8:15 a.m.	Lutheran Church	3:00 p.m.	\$130
S.3	Mainland China Study Tour (Guangzhou)					
4A	Ocean Park	Entrance of Ocean Park	10:10 a.m.	Entrance of Ocean Park	4:00 p.m.	\$30
4B	Ocean Park	Entrance of Ocean Park	10:10 a.m.	Entrance of Ocean Park	4:00 p.m.	\$30
4C	Aberdeen Country Park	Exit B of Wong Chuk Hang Station	9:00 a.m.	Exit B of Wong Chuk Hang Station	3:30 p.m.	\$40
4D	Ocean Park	Entrance of Ocean Park	10:10 a.m.	Entrance of Ocean Park	4:00 p.m.	\$30
5A	Shek O	Exit A3 of Shau Kei Wan Station	9:00 a.m.	Exit A3 of Shau Kei Wan Station	3:00 p.m.	\$40
5B	Ma On Shan Whitehead BBQ	Exit A1 of Wu Kai Sha Station	9:30 a.m.	Wu Kai Sha Station	3:30 p.m.	\$30
5C	Tai Mei Tuk and BBQ Party	Tai Po Market Station	9:30 a.m.	Tai Po Market Station	3:30 p.m.	\$30
5D	Hong Kong Disneyland	Entrance of Hong Kong Disneyland	10:30 a.m.	Entrance of Hong Kong Disneyland	4:00 p.m.	\$30
5E	Tai Mei Tuk	Tai Po Market Station	9:30 a.m.	Tai Po Market Station	3:30 p.m.	\$30
6A	Tai Mei Tuk Barbecue Area (No.1)	Tai Po Market Station	9:30 a.m.	Tai Po Market Station	3:30 p.m.	\$30
6B	Tung Tsz Scout Centre	Exit A1 of Tai Po Market Station	9:30 a.m.	Tai Po Market Station	4:30 p.m.	\$40
6C	Tai Mei Tuk Barbecue Area	Tai Po Market Station	9:30 a.m.	Tai Po Market Station	3:30 p.m.	\$30
6D	Cheung Chau	Central (Pier No. 5)	10:00 a.m.	Central (Pier No. 5)	3:30 p.m.	\$50

4. Estimated transportation fees:
 - 4.1 Fee from the school to the destination and back
 - 4.2 Transportation fee will be shared by all students in each form.
 - 4.3 For all forms, except for S1 to S3, the transportation fee will be paid by the students themselves that day.

5. Entrance fee:
 - 5.1 The Ocean Park student ticket is \$120. (Students must bring their student ID card for verification)
 - 5.2 Students who are holders of “Hong Kong Ocean Park Annual Membership” or “Registration Card for People with Disabilities” need to show relevant documents to their class teachers when they hand in the reply slip to obtain an exemption from the fees. Students whose birthday is on the day of the visit can also be exempted from the fees.
 - 5.3 Upon presentation of a "Certificate of Comprehensive Social Security Assistance Recipients (for Medical Waivers)" /“Notification of Successful Application" and own personal photo identification document, individuals and members of families receiving assistance from the Comprehensive Social Security Assistance Scheme (CSSA) can enjoy a special admission rate of HK\$20 when purchasing tickets at the Ocean Park Main Entrance.
6. Application for exemption and arrangements for late comers and absentees
 - 6.1 All students have to join the school picnic. For those students who cannot join the school picnic due to sickness or inter-school competitions, they must apply to the Extra-curricular Team; they need to state the reasons and submit the proof concerned. For the students who are exempt from joining the school picnic due to physical problems, they have to come to school to study and take breaks like a normal school day (8:00 a.m. – 3:30 p.m.). Students are allowed to bring their lunch boxes or eat out at lunchtime (12:25 p.m. – 1:40 p.m.). For students who receive an exemption due to inter-school competitions, they have to attend the competitions as scheduled.
 - 6.2 Students who fail to arrive at the departure venue on time will have to go back to school immediately and report to the school office. The school office will then inform the parents. Students have to stay at school and study.
 - 6.3 If a student has to stay at home because of sickness, he/she has to follow the sick leave procedures and apply for sick leave: the parent must inform the school by phone in the morning. The student then has to submit the parent’s letter and a medical certificate to the class teacher and Discipline Committee within 2 school days after the class resumes.
7. Notes to the students:
 - 7.1 Grouping: It is suggested that each class should divide the students into several groups and a leader should be chosen for each group. The leaders should give the name lists to the class teacher so that attendance can be taken in a prompt manner in case of accident.
 - 7.2 Departure and return must be punctual.
 - 7.3 Students must wear school sports uniforms (full set), including school sports windbreakers and school sports trousers. If the weather is cold, students can wear a school sweater.
 - 7.4 If students are going to have barbecues, they have to do it in legal barbecue sites. Do not use inflammable liquid or Liquefied Petroleum Gas (LPG) lighters. Remember to put out the fire after the barbecue.
 - 7.5 Please keep the area clean. Clean up the area if any rubbish is found.
 - 7.6 No playing with water, swimming, boating, climbing or cycling. Students are not allowed to engage in any dangerous activities.
 - 7.7 No gambling.
 - 7.8 All activities have to be carried out with the permission of the class teacher or teacher-in-charge. To avoid accidents, students must not leave the group alone.
 - 7.9 Each class should get a first-aid kit from the general office two days before departure and return it to the office after the picnic.
 - 7.10 Students should take care of their own safety during the trip.
 - 7.11 Students are allowed to bring their own mobile phones but they should take good care of them.
 - 7.12 The picnic will be cancelled if the Education Bureau announces class suspension due to adverse weather or special incidents. Students should stay at home and do revision.
The picnic will be cancelled if a tropical cyclone warning signal, red rainstorm signal or black rainstorm signal is hoisted. Also, it will be cancelled if the air quality health index is 10+, which means serious. Students do not need to go back to school. Parents and students should pay attention to the information on the school website.
 - 7.13 Students should be considerate and polite to other trippers. They should report to the teacher-in-charge in case of accidents or abnormal incidents for follow-up.
 - 7.14 Students who do not submit the reply slip will not be joining the school picnic; they have to come to school to study and take breaks as a normal school day. Also, they need to assemble at the school office and finish the assignments given.
 - 7.15 Students who cannot join the school picnic due to a genuine health problem have to submit the completed reply slips with related proof. (Please refer to Attachment 2, Point 6.1)
 - 7.16 Absentees who do not follow the procedures mentioned above will be considered truant.

Information about The 55th Athletic Meet

Date: 19th November (Tue) to 20th November (Wed)

Time: 8:00 a.m. to 5:00 p.m.

Venue: Sham Shui Po Sports Ground

1. Arrangements for Opening and Closing Ceremonies

- 1.1 Students have to arrive at the sports ground by 8:00 a.m. and gather on the track directly in front of the spectator stand. Class teachers will then take roll call.
- 1.2 The opening, closing and prize-giving ceremonies will be held at the sports ground. During the day, students will sit according to their houses.
- 1.3 The prize-giving ceremony will be held at 3:00 p.m. on 20th November (Wed). Parents are welcome to take part in it. Those parents who want to attend the event should state so in the reply slip.

2. Dress Code and Attendance

- 2.1 All students must wear P.E. uniforms and sports shoes, as stated in the sports ground rules. Students belonging to uniformed groups such as Hong Kong Road Safety Association and Red Cross are permitted to wear their group uniforms while performing their duties. Other performance groups must change into their uniforms after entering the sports ground. Any students who violates the dress code rules will be subject disciplinary action in accordance with the school regulations.
- 2.2 Attendance will be taken in the morning and afternoon. Students will be counted as present only if the class teachers take their attendance on the track successfully. For those who are ill and cannot attend the athletic meet, they have to apply for sick leave to the Mistress of the Discipline Department and present the medical certificates within 2 days after normal school days resume. In addition, students need to apply for casual leave to the Mistress of the Discipline Committee in advance. Absence without reason will be considered truancy.

3. Discipline

- 3.1 Activities that are unrelated to sports (e.g. reading newspapers, reading books, reading comics, reading magazines, listening to the radio or music) are prohibited. The items will be confiscated once they are discovered by prefects or teachers. They will only be returned on receipt of a parent's letter. Nonetheless, newspapers, books, comics and magazines may not be returned. The staircases on both sides are to be used only for entering the competition venues while the one behind the spectator stand is for going up only.
- 3.2 Venue Cleaning Competition will be held during the athletic meet. House supervisors, tutors and members will work with the students to keep the venue clean.
- 3.3 No eating is allowed in the spectator stand, the track or the grass area (except for drinks delivered to helpers). Students are allowed to eat or drink at the tuck shop only. Loitering at the tuck shop is prohibited. Additionally, students are not allowed to eat chewing gum. Food delivery is allowed at lunchtime only.
- 3.4 Students should not run or block the aisles of the spectator stand. Non-helpers are not allowed to stay at the competition venues.

4. Safety

- 4.1 Students should not bring large amounts of money or any valuable items; they should take good care of their personal belongings.
- 4.2 Students are encouraged to use footbridges and zebra crossings when they go out for lunch and return to the sports ground. Do not jaywalk.

S.6 Joint University Programmes Admissions System (JUPAS)

Hong Kong students sitting for the Hong Kong Diploma of Secondary Education Exam can apply for the following programmes through JUPAS:

1. University Grants Committee (UGC) funded programmes
 - 1.1 UGC-funded full-time degree programmes offered by the following 8 universities: City University of Hong Kong (CityU), Hong Kong Baptist University (HKBU), Lingnan University (LingU), The Chinese University of Hong Kong (CUHK), The Education University of Hong Kong (EdUHK), The Hong Kong Polytechnic University (PolyU), The Hong Kong University of Science and Technology (HKUST) and The University of Hong Kong (HKU);
 - 1.2 UGC-funded full-time higher diploma programmes offered by EdUHK;
2. Self-financing programmes
 - 2.1 Self-financing full-time bachelor's degree programmes offered by HKMU; and
3. Programmes offered by institutions in 'The Study Subsidy Scheme for Designated Professions / Sectors (SSSDP)'
 - 3.1 Saint Francis University (SFU);
 - 3.2 Chu Hai College of Higher Education;
 - 3.3 Hong Kong Metropolitan University (HKMU) ;
 - 3.4 Hong Kong Shue Yan University (HKSJU) ;
 - 3.5 Technological and Higher Education Institute of Hong Kong, Vocational Training Council (VTC - THEI)
 - 3.6 Hang Seng Management College (HSMC);
 - 3.7 Tung Wah College (TWC); and
 - 3.8 UOW College Hong Kong

For more details about the programmes under SSSDP 'Subsidy scheme', please refer to the following website or scan the QR code on the right:

<http://www.jupas.edu.hk/tc/programme/sssdp/>



To ensure successful application, parents and students should complete the following procedures on time to avoid delay or invalid application. The details are as follows:

Item	Procedure	Starting Time	School Deadline	Remarks
Account setup	Register and create a personal admission account by the deadline	22/10/2024 (Tue)	15/11/2024 (Fri)	JUPAS website: www.jupas.edu.hk
Payment of application fee	Pay in cash at any branch of The Bank of East Asia (\$460)	22/10/2024 (Tue)	15/11/2024 (Fri)	You may refer to the 'Application Fee' Section of the Application Procedures for details of other channels of payment, like credit card, PPS and E-banking.
Selection of programme choices	Select no more than 20 programmes based on your own interests and abilities (including the 3 programmes mentioned above)	22/10/2024 (Tue)	15/11/2024 (Fri)	Programme list can be found in JUPAS

Item	Procedure	Starting Time	School Deadline	Remarks
Submission of OEA information (other experiences and achievements in competitions/ activities)	<ol style="list-style-type: none"> 1. Submit no more than 10 items of OEA in the system 2. You can submit 'Additional Information' to describe an interest or activity that has been particularly meaningful to you or has affected your personal growth and life goals in either English or Chinese. The word limit is 500 words. 	22/10/2024 (Tue)	2/1/2025 (Thu)	Supporting documents for the awards / activities and Certificates of achievements in competitions/activities will be randomly checked by the JUPAS online application system. Each file size limit is 0.5MB in PDF or JPG format.
SLP (Student Learning Profile)	You can upload it to the SLP system for the reference of tertiary institutions'	22/10/2024 (Tue)	28/5/2025 (Wed)	The SLP document size limit is 3MB in PDF format.
SPN (School Principal's Nomination)	You can submit the School Principal's Nomination Form (CGC_form_001) and copies of credentials to Mr. Ho Cho Ming (RM 511) in person (nomination forms are available upon request at the general office)	11/11/2024 (Mon)	3/1/2025 (Fri)	Interviews will be conducted from 13 th January (Mon) to 22 nd January (Wed). The result will be posted on the Careers Committee Bulletin Board outside the Principal's Office on or before 28 th February (Fri).

S.6 School Nominations Direct Admission Scheme

The eight UGC-funded universities have designated a total of around 220 publicly-funded undergraduate programmes to participate in SNDAS. For the specific admission requirements for each programme, please visit the following website or scan the QR code on the right:



<https://www.edb.gov.hk/tc/edu-system/postsecondary/policy-doc/sndas/index.html>

1. Quota: Each local secondary school has a quota of **two nominations** for nominating students with exceptional talents and interests in specific disciplines / areas. Each student nominee can apply for admission to **one** designated UGC-funded undergraduate programme participating in SNDAS.
2. Procedures:
Students may in person submit the completed ‘application form of Principal’s Recommendation Scheme JUPAS (CGC_form_001)’ and copies of relevant supporting documents to Mr. Ho Cho Ming (Rm511) on or before 7th November (Thu). (You may collect the application form at the School Office.)
3. Interview:
Interviews will be arranged between 13th November (Wed) and 18th November (Mon). The results will be posted on the Careers Committee Bulletin Board near the Principal’s Office on or before 25th November (Mon).
4. Remarks:
 - 4.1 Given that the SNDAS will be implemented in parallel with the JUPAS route, students nominated for SNDAS should submit their JUPAS application at the same time. Student nominees **CANNOT** simultaneously apply for admission to universities via the **School Principal’s Nominations Scheme (SPN) under JUPAS** or the respective direct admission schemes for prospective student-athletes established by the eight University Grants Committee (UGC)-funded universities under the UGC’s **Student-Athlete Learning Support and Admission Scheme**.
 - 4.2 Student nominees **MUST** include the chosen SNDAS-participating undergraduate programme as one of their 20 JUPAS programme choices; student nominees who fail to do so will not be considered by the participating universities for SNDAS.
 - 4.3 Participating universities may also require student nominees to include their chosen SNDAS-participating programme as one of their JUPAS Band A programme choices. Please study the specific admission requirements for each participating programme.
 - 4.4 Participating universities will arrange interviews for **ALL** students nominated for SNDAS to assess the suitability of the nominees for specific programmes between January and early June 2025. Written / practical assessments may also be arranged.
 - 4.5 Participating universities will make firm offers to successful SNDAS student nominees in June 2025, prior to the release of the 2025 HKDSE Examination results.
 - 4.6 Successful nominees **MUST** decide whether to accept the offer **BEFORE** the release of the 2025 HKDSE Examination results. Once accepted, the firm offer will be binding and the nominees **WILL NOT** be considered / accepted by other programmes regardless of their HKDSE Examination results. Their JUPAS application will automatically be removed from the JUPAS application system. Successful nominees who have accepted the firm offer will commence study for their chosen programme in September 2025.
 - 4.7 For unsuccessful nominees (i.e. those who did not receive / rejected the SNDAS offer), their JUPAS applications will continue to be processed and be considered by the JUPAS-participating institutions for admission to their programmes following the release of the 2025 HKDSE Examination results.