



ELCHK Lutheran Secondary School

Parent's Notice 22038 'Combined Notices'(eNotice)

2/11/2022

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Dear Parents,

1 Resumption of full-day face-to-face classes on November 14

The school has met the vaccination requirements of the Education Bureau. From November 14, 2022 (Monday) onwards, the whole school will resume full-time face-to-face classes until January 31, 2023.

1.1 Lesson arrangement

1.1.1 The school timetable is as follows:

A1-A4, B1-B4, A5/B5 (Except Friday)		Every Friday	
Preparation bell	8:00 am	Preparation bell	8:00 am
Morning Assembly	8:00 - 8:30 am	Morning Assembly	8:00 - 8:25 am
1 st period	8:30 - 9:25 am	1 st period	8:25 - 9:00 am
2 nd period	9:25 - 10:20 am	2 nd period	9:00 - 9:35 am
Recess	10:20 - 10:35 am	Recess	9:35 - 9:50 am
3 rd period	10:35 - 11:30 am	3 rd period	9:50 - 10:25 am
4 th period	11:30 am - 12:25 pm	4 th period	10:25 - 11:00 am
Lunch time	12:25 - 1:40 pm	Recess	11:00 - 11:15 am
Preparation bell	1:35 pm	5 th period	11:15 - 11:50 am
5 th period	1:40 - 2:35 pm	6 th period	11:50 am - 12:25 pm
6 th period	2:35 - 3:30 pm	Lunch time	12:25 - 1:35 pm
Class Teacher Period (Junior forms)	3:30-4:00 pm	Preparation bell	1:35 pm
Class Teacher Period (Senior forms)	3:30-3:45 pm	Life Education	1:40 - 3:45 pm
Class dismissal / Extended learning courses / Extra-curricular activities		Class dismissal	

1.1.2 Regarding the arrangement of S.5 and S.6 lessons from 2nd to 12th November, please refer to the Parent's Notice 22033 'Combined Notice'. Regarding the extended learning courses after 14th November, please refer to Attachment 2.

1.1.3 To apply for leave of absence due to illness or other special reasons, students are requested to follow the leave procedures in accordance with school regulations. To request leave for on-campus activities, students should apply for leave with the instructor of the activity.

1.1.4 Should you have any enquiries, please contact the Vice Principal, Ms. Chan, or the Head of Discipline Committee, Ms. Ho.

1.2 ECA arrangement

1.2.1 All students are allowed to participate in extracurricular activities arranged by the school (such as music, sports activities, school team training). Students who have received three doses of vaccination can participate in these activities in school without wearing masks (such as playing musical instruments, 'close-contact' sports such as football, basketball). Students who have not met the vaccination requirement are still required to wear masks when participating in extracurricular activities.

1.2.2 The Activity Notices distributed before October 28, 2022 will be reissued. The teachers-in-charge of those activities will re-issue an updated version of the Activity Notices to the relevant students.

1.2.3 Should you have any enquiries, please contact the Vice Principal, Mr. Ng.

1.3 Lunch arrangement

1.3.1 Junior form students are still required to stay at school for lunch after the full-day resumption of face-to-face classes. Parents can choose to order lunch from the school's lunch supplier, prepare lunch boxes for their children, or bring lunch boxes to their children during lunch time. Junior form students are not allowed to order food delivery.

1.3.2 If you wish to order lunch provided by the school's lunch supplier, please refer to the form in Attachment 1 and return the form together with the cheque/ convenience store receipt of to

the class teacher on or before 7th November (Monday).

1.3.3 Should you have any enquiries, please contact the teacher-in-charge Ms Cheng.

1.4 Self-reflection lesson arrangement

1.4.1 'Rectify Mind, Cultivate Person' is the school motto, and the importance of students' discipline is always stressed. We hope to work with parents together in establishing a positive school ethos that is in line with social values. To further enhance students' self-reflection and self-discipline, the school will relaunch the 'self-reflection lesson' after the resumption of full-day classes.

1.4.2 Arrangement of self-reflection lesson for unpunctual students

1.4.2.1 Students are required to return to school on time. If a student is late for school for the first time, the discipline teachers will ask about the reason and the office staff will call his/her parents. If the student is late for school two or more times, he/she must attend the detention class on that day unless there is an after-school tutorial class. Detention classes will be arranged every day after school, starting from 4 p.m. at the school canteen. Parents are encouraged to work with the school to remind students of the importance of punctuality.

1.4.2.2 Should you have any enquiries, please contact the Head of Discipline Committee, Ms. Ho.

1.4.3 Arrangement of self-reflection lesson for students with late submission of homework

1.4.3.1 Students who fail to submit homework on time are required to attend the self-reflection lesson. Junior form students are required to attend the self-reflection lesson in the school canteen on the same day that they fail to submit homework. To inquire about a student's attendance in self-reflection lessons, parents may contact the staff at the General Office.

1.4.3.2 Should you have any enquiries, please contact the Deputy Head of Academic Affairs Committee, Mr. Lee.

2 **S2 Students Development Day**

To cater for the growth needs of S2 students, the counselling team of the school has organised the 'Students Development Day'. Through counselling workshops, interactive games, and sharing sessions, students will develop positive values such that they can prepare themselves psychologically to adapt to school life. The details are as follows:

Form	Date	Time	Venue	Dressing code
S2	12/11/2022 (Sat)	8:55a.m. to 12:00p.m.	2A(405) 2B(404) 2C(403) 2D(408)	PE uniform

Remarks:

2.1 The captioned activity is a part of the regular curriculum. If students are absent from the activity, parents are requested to follow the leave procedures in accordance with school regulations. Any absence without approval will be considered as truancy.

2.2 Before going to school, students are required to take their own temperature and complete the rapid antigen test. As usual, such record should be presented at school.

Should you have any enquiries, please contact the Head of Guidance Committee, Ms. Tsang.

3 **"Small Mind, Big Leader - Computer Donation Project" by Caring for Children Foundation**

Students eligible for the "Small Mind, Big Leader - Computer Donation Project" will be informed individually to collect laptops. Due to the large number of applicants and the limited number of donated computers, we are unable to distribute computers to all applicants.

Should you have any enquiries, please contact the Deputy Head of School Development Committee, Ms. Liu.

4 **S1 Parents' Night and S2-S6 Parents' Talk**

In order to reinforce home/school cooperation for the development of students, the S1 Parents' Night will be hosted on 28th November during which class teachers will meet parents to discuss the learning progress of your child at school. Meanwhile, S2 to S6 parents are invited to attend the Parent's Talk (in Cantonese). This event will be conducted in both online and in-person modalities simultaneously. Parents are encouraged to attend the Parents' Night. The details are as follows:

4.1 Date: 28th November, 2022 (Mon)

4.2 Time: 5:30 p.m. to 7:20 p.m.

4.3 Venue: School Hall / Zoom ID : 833 866 9667

4.4 Rundown:

Time	Item
5:15 p.m. – 5:30 p.m.	Login / Entry
5:30 p.m. – 5:50 p.m.	Welcome Speech
5:50 p.m. – 6:50 p.m.	Parents' Talk (in Cantonese) Topic: 'Raising children to embrace failure' Speaker : General Secretary of Methodist Centre for Quality Life Education Ms. Chan Sui
6:50 p.m. – 7:20 p.m.	Meeting S1 Class Teachers (Meet the Class Teacher online, Zoom ID in 1.5)

4.5 Arrangement of S1 Class Teachers Meeting

4.5.1 Zoom

Class	Class Teacher	Zoom ID
1A	Ms. Ho Chi Yan	959 735 6940
1B	Ms. Ng Ping Sam	206 924 8309
1C	Ms. Chan Yuk Mei	434 066 2599
1D	Ms. Szeto Ching Yee	659 095 2579
1E	Mr. Li Pak Kin	784 437 2557

4.5.2 face-to-face

Class	Class Teacher	Class Teacher
1A	Mr. Lo Man Kwong	Mr. Yiu Ping Wah
1B	Mr. Cheng Chun Man	Ms. Chan Kwan Mui
1C	Ms. Fung Ying Kwan	Mr. Liang Kwun Fan
1D	Mr. Chung Lok Man	Mr. Ng Wang Yip
1E	Ms. Tam Wing Kei	Ms. Ho Yuen Chi

4.6 Remarks:

4.6.1 The learning methods were uploaded to the school website by the panel heads and subject teachers on 28th November.

4.6.2 Report cards of the Unified Test for the first term will be distributed to the parents who attend the face-to-face meeting. Other parents will obtain the report cards through their child.

Should you have any enquiries, please contact the teacher-in-charge Ms.Li.

5 English Week 2022-2023

5.1 Dates: 7/11/2022 (A1) - 14/11/2022 (B1)

5.2 Organiser: English Department

5.3 Theme: The Seven Heritage Wonders of Hong Kong

5.4 Objectives:

- To foster students' understanding and appreciation of heritage sites in Hong Kong
- To create an English-rich learning atmosphere such that students are able to communicate in English inside and outside classroom

5.5 Activities:

	Activity	Date	Venue	Time	Targeted Group
1	English Corner	4/11/2022 (Fri) - 18/11/2022 (Fri)	School Campus	Whole Day	Whole School
2	Opening Ceremony (Introduction of the Programme)	7/11/2022 (Mon)	Online	Morning Assembly	Whole School
3	Video Production	7/11/2022 (Mon) - 14/11/2022 (Mon)	School Hall	Morning Assembly	Whole School
4	Board Display	4/11/2022 (Fri) - 18/11/2022 (Fri)	School (Arch Entrance)	Whole Day	Whole School
5	Book Exhibition	7/11/2022 (Mon) - 8/11/2022 (Tue)	Library	Whole Day	S1-S3
6	Morning Broadcast	7/11/2022 (Mon) - 14/11/2022 (Mon)	Online	Morning Assembly	Whole School
7	Vote (The Most Incredible Heritage Wonder)	14/11/2022 (Mon)	Online (Google Form)	Whole Day	Whole School
8	One Question A Day	7/11/2022 (Mon) - 14/11/2022 (Mon)	Classrooms	Morning Assembly	Whole School
9	Speak My Mind (My Favourite Heritage Wonders in Hong Kong)	9/11/2022 (Wed)	School Campus	Whole Day	Whole School
10	In-class Activity (Itinerary Design Competition)	7/11/2022 (Mon) - 14/11/2022 (Mon)	Classrooms	English Lessons	S1-S3

Should you have any enquiries, please contact Ms Lai, Panel Head of the English Department.

6 Lutheran Open Day - Simulation Classroom, Independent Learning and Endless Gifts

The school open day will be held on 26th November (Sat). Due to the pandemic, this event will be conducted in both online and in-person modalities simultaneously. Primary school students and parents will be invited to attend the event to learn more about our school.

Selected students from different forms will be invited to be the ambassadors of the Open Day. The Activity Notice will be issued to the ambassadors separately by the teachers-in-charge.

The theme this year is "Simulation Classroom, Independent Learning and Endless Gifts". The details are as follows:

Time	Activity
9:00a.m.-9:10a.m.	Open Day Opening Ceremony
9:10a.m.-9:30a.m.	Welcome speech by the Principal
9:30a.m.-10:00a.m.	S1 admission briefing session, school introduction, interview requirements and enquiries

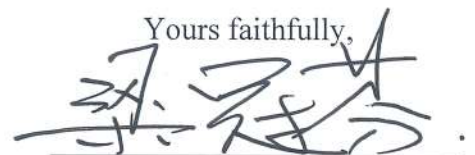
10:00a.m.-12:00noon	<p>Campus Guided Tour:</p> <ul style="list-style-type: none"> • Simulation classrooms, such as Virtual Chinese Heritage Museum, Healthy Campus, Hydroponics in Autumn, Elements of Art, Basketball Dream, Simulated Court, People around Us - Contextualised Chinese Learning and Learning English through Seven Heritage Wonders of Hong Kong. • Training of school uniformed teams, such as knotting demonstration by the Boy Scouts, flag raising and marching by the Road Safety Team, health checking by the Red Cross • Training of school teams, such as basketball, volleyball and football • School attractions, such as Virtual Chinese Heritage Museum, E-shop, Indoor Basketball Hoop, Panasonic Interaction Classroom, Ecological Path and Solar Power Plant
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Parents and students are strongly encouraged to visit the school website to find out more about the activities of the Open Day from 28th November.

Should you have any enquiries, please contact the Head of School Promotion Committee, Ms. Lam.

Please ask your child to submit the reply slip to the class teacher by 4th November (Fri).

Yours faithfully,



Mr. Liang Kwun Fan
(Principal)



ELCHK Lutheran Secondary School
(Reply slip) Parent's Notice 22038 'Combined Notices'
[Submit the reply slip to class teacher by 4/11]

Dear Principal,

I understand the information detailed in this notice, and my replies are as follows:

1 S1 Parents' Night (Applicable to S1 students)

I will

☐ attend the activity in person

(Total number of attendees: _____ Name(s) of attendee(s): _____)/

☐ attend the activity via Zoom

(Total number of attendees: _____ Name(s) of attendee(s): _____)/

☐ not attend the Parents' Night.

For other parents who want to attend Parent's Talk (Applicable to S2 to S6 students)

I will

☐ attend the activity in person

(Total number of attendees: _____ Name(s) of attendee(s): _____)/

☐ attend the activity via Zoom

(Total number of attendees: _____ Name(s) of attendee(s): _____)/

☐ not attend the Parents' Night.

(Please tick '√' the appropriate boxes)

Student Name: _____

Parent's Signature: _____

Class: _____ ()

Parent's Name: _____

14th -30th November Extended Learning Courses Arrangements (Applicable to S5 to S6)

Date	Day	Class	Subject	Group	Teacher	Venue	Time
15/11/2022 (B2)	Tue	S6	English -Path Your Way Writing Course	Enrolled students	Noticed via teachers	202	4:00 pm -5:30 pm
		S6	Maths	6C	KCC	306	3:50pm-4:50pm
16/11/2022 (B3)	Wed	S6	English oral training	6A	LKY, Mr. Colley	704BC, 706	3:50pm-4:50pm
17/11/2022 (B4)	Thu	S6	English oral training	6A	LKY, Mr. Colley	704BC, 706	3:50pm-4:50pm
17/11/2022 (B4)	Thu	S6	Maths	6C	KCC	306	3:50pm-4:50pm
21/11/2022 (A1)	Mon	S6	M1/M2	M1	LKM	705	3:50pm-4:50pm
				M2	KCC	706	
19/11/2022	Sat	S6	Maths	6A	FKM	706	9:00am-12:30pm
				6B	CCY	704BC	
				6C	KCC	306	
				6D	CCY	704BC	
22/11/2022 (A2)	Tue	S6	English -Path Your Way Writing Course	Enrolled students	Noticed via teachers	202	4:30-6:00pm
		S6	Maths	6A	FKM	706	3:50pm-4:50pm
				6B	CCY	704BC	
				6C	KCC	306	
23/11/2022 (A3)	Wed	S5	English	5A	WPK	505	3:50pm-4:50pm
				5B	CPK	504	
				5C	CWK	704BC	
				5D	LKY	502	
				5E	CWK	704BC	
				5BCD	SCY	503	
		S6	M1/M2	M1	LKM	705	3:50pm-4:50pm
				M2	KCC	706	
		S6	中文科(創意思維 綜合課程)	部分已報名的學生	黃燕萍 老師	詳情會由老師 通知	4:00pm-5:30pm

Date	Day	Class	Subject	Group	Teacher	Venue	Time
24/11/2022 (A4)	Thu	S6	Liberal Studies	6A	CYK	706	3:50pm-4:50pm
			中文	6B	LLS	705	
			中文	6C	HYC	306	
			中文	6BC	TML	704A	
			Liberal Studies	6D	CWSJ	703	
28/11/2022 (B1)	Mon	S6	Elective Subjects 1	ICT A	CCS	101	3:50pm-4:50pm
				GEOG	CMC	606	
				BAFS A	LYL	703	
				ECON A	CYN	705	
				中史	LSK	306	
				CHEM	LWK	603	
				RS	CSL	704A	
29/11/2022 (B2)	Tue	S6	English -Path Your Way Writing Course	Enrolled students	Noticed via teachers	202	4:30 pm-6:00pm
		S6	中文	6A	TML	706	3:50pm-4:50pm
			Liberal Studies	6B	NWY	705	
			Liberal Studies	6C	CWSJ	306	
			Liberal Studies	6BC	WFC	704A	
			中文	6D	HYC	703	
30/11/2022 (B3)	Wed	S6	M1/M2	M1	LKM	705	3:50pm-4:50pm
				M2	KCC	706	
		S6	中文科 (創意思維綜合 課程)	部分已報名的學生	黃燕萍 老師	詳情會由老師 通知	4:00pm-5:30pm