ELCHK Lutheran Secondary School

Parent's Notice 26025 'School Picnic' 16/11/2026

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Dear Parents/Guardians,

School Picnic

Learning outside the classroom is one of the school's objectives in life-wide learning. The annual school picnic is organised to provide a chance for students to experience and explore nature. It is going to be held on 11th December (Fri). For details, please see Attachment 1.

Should you have any enquiries, please contact Mr. Lee, the Head of the Extracurricular Activities Committee at 27802291.

Please submit the reply slip to the class teacher by 17/11 (Tue).

Yours faithfully,

Mr. Liang Kwun Fan
Principal

ELCHK Lutheran Secondary School
(Reply Slip) Parent's Notice 26025 'School Picnic'
[Submit the Reply Slip to class teacher by 17/11]

Dear Principal,

I have read and understood the information in this notice and my replies are as follows:

School Picnic

☐ I agree for my child to participate in the School Picnic to be held on 11th December (Fri).
☐ I do not agree for my child to participate in the School Picnic. Reason: _____
(Please tick "✓" the appropriate box)

Student's Name: _____ Parent's Signature: _____

Class: _____ ( ) Parent's Name: _____

School Picnic

1. Date: 11th December, 2026 (Fri)
2. Time: 8:15 a.m. to 4:30 p.m.
3. Details:

Class	Venue	Assembly Venue	Assembly Time	Dismissal Venue	Dismissal Time	Transportation Fee
S.1-S.2	Ma On Shan Whitehead BBQ	School	8:15 a.m.	Lutheran Church	3:00 p.m.	$20
S.3	Mainland China Study Tour (Xiamen, Zhaoqing)(refer to 'Parent's Notice 26023')					
4A	Ocean Park	Entrance of Ocean Park	09:30 a.m.	Entrance of Ocean Park	3:30 p.m.	$30
4B	Ocean Park	Entrance of Ocean Park	09:30 a.m.	Entrance of Ocean Park	3:30 p.m.	$30
4C	Ocean Park	Entrance of Ocean Park	09:30 a.m.	Entrance of Ocean Park	3:30 p.m.	$30
4D	Ocean Park	Entrance of Ocean Park	09:30 a.m.	Entrance of Ocean Park	3:30 p.m.	$30
5A	Cheung Chau	Central (Pier No. 5)	09:45 a.m.	Central (Pier No. 5)	4:15 p.m.	$50
5B	Ocean Park	Entrance of Ocean Park	09:30 a.m.	Entrance of Ocean Park	3:30 p.m.	$30
5C	Tai Mei Tuk and BBQ Party	Tai Po Market Station	10:00 a.m.	Tai Po Market Station	4:00 p.m.	$30
5D	Shek O	Exit A3 of Shau Kei Wan Station	9:30 a.m.	Exit A3 of Shau Kei Wan Station	3:30 p.m.	$30
5E	Tai Mei Tuk and BBQ Party	Tai Po Market Station	10:00 a.m.	Tai Po Market Station	4:00 p.m.	$30
6A	Ocean Park	Entrance of Ocean Park	09:30 a.m.	Entrance of Ocean Park	3:30 p.m.	$30
6B	Tai Mei Tuk and BBQ Party	Tai Po Market Station	10:00 a.m.	Tai Po Market Station	3:45 p.m.	$30
6C	Ma On Shan Whitehead BBQ	Wu Kai Sha Station	09:30 a.m.	Wu Kai Sha Station	4:30 p.m.	$30
6D	Tai Mei Tuk and BBQ Party	Tai Po Market Station	10:00 a.m.	Tai Po Market Station	4:30 p.m.	$30

4. Expenses:
   - 4.1 Meal Arrangements: S.1 and S.2 students going on the school trip to Whitehead BBQ, Ma On Shan are all required to pay $144 for BBQ order catering. The exact price depends on the number of students in each class.
   - 4.2 Transportation Fee: S.1 and S.2 students are both required to pay a $20 transportation fee.
   - 4.3 For all Forms, except for S1 to S3, the transportation fee will be paid by the students themselves that day.

5. Entrance fee:
   5.1 The Ocean Park student ticket is $130. (Students must bring their student ID card for verification)
   5.2 Students who are holders of "Hong Kong Ocean Park Annual Membership" or "Registration Card for People with Disabilities" need to show relevant documents to their class teachers when they hand in the reply slip to obtain an exemption from the fees. Students whose birthday is on the day of the visit can also be exempted from the fees.
   5.3 Upon presentation of a "Certificate of Comprehensive Social Security Assistance Recipients (for Medical Waivers)" /"Notification of Successful Application" and own personal photo identification document, individuals and members of families receiving assistance from the Comprehensive Social Security Assistance Scheme (CSSA) can enjoy a special admission rate of HK$20 when purchasing tickets at the Ocean Park Main Entrance.
6. Application for exemption and arrangements for late comers and absentees
   6.1 All students have to join the school picnic. For those students who cannot join the school picnic due to sickness or inter-school competitions, they must apply to the Extra-curricular Team; they need to state the reasons and submit the proof concerned. For the students who are exempt from joining the school picnic due to physical problems, they have to come to school to study and take breaks like a normal school day (8:00 a.m. – 3:30 p.m.). Students are allowed to bring their lunch boxes or eat out at lunchtime (12:25 p.m. – 1:40 p.m.). For students who receive an exemption due to inter-school competitions, they have to attend the competitions as scheduled.
   6.2 Students who fail to arrive at the departure venue on time will have to go back to school immediately and report to the school office. The school office will then inform the parents. Students have to stay at school and study.
   6.3 If a student has to stay at home because of sickness, he/she has to follow the sick leave procedures and apply for sick leave: the parent must inform the school by phone in the morning. The student then has to submit the parent's letter and a medical certificate to the class teacher and Discipline Committee within 2 school days after the class resumes.
7. Notes to the students:
   7.1 Grouping: It is suggested that each class should divide the students into several groups and a leader should be chosen for each group. The leaders should give the name lists to the class teacher so that attendance can be taken in a prompt manner in case of accident.
   7.2 Departure and return must be punctual.
   7.3 Students must wear school sports uniforms (full set), including school sports windbreakers and school sports trousers. If the weather is cold, students can wear a school sweater.
   7.4 If students are going to have barbecues, they have to do it in legal barbecue sites. Do not use inflammable liquid or Liquefied Petroleum Gas (LPG) lighters. Remember to put out the fire after the barbecue.
   7.5 Please keep the area clean. Clean up the area if any rubbish is found.
   7.6 No playing with water, swimming, boating, climbing or cycling. Students are not allowed to engage in any dangerous activities.
   7.7 No gambling.
   7.8 All activities have to be carried out with the permission of the class teacher or teacher-in-charge. To avoid accidents, students must not leave the group alone.
   7.9 Each class should get a first-aid kit from the general office two days before departure and return it to the office after the picnic.
   7.10 Students should take care of their own safety during the trip.
   7.11 Students are allowed to bring their own mobile phones but they should take good care of them.
   7.12 The picnic will be cancelled if the Education Bureau announces class suspension due to adverse weather or special incidents. Students should stay at home and do revision.
   The picnic will be cancelled if a tropical cyclone warning signal, red rainstorm signal or black rainstorm signal is hoisted. Also, it will be cancelled if the air quality health index is 10+, which means serious. Students do not need to go back to school. Parents and students should pay attention to the information on the school website.
   7.13 Students should be considerate and polite to other trippers. They should report to the teacher-in-charge in case of accidents or abnormal incidents for follow-up.
   7.14 Students who do not submit the reply slip will not be joining the school picnic; they have to come to school to study and take breaks as a normal school day. Also, they need to assemble at the school office and finish the assignments given.
   7.15 Students who cannot join the school picnic due to a genuine health problem have to submit the completed reply slips with related proof. (Please refer to Attachment 1, Point 6.1)
   7.16 Absentees who do not follow the procedures mentioned above will be considered truant.