



# ELCHK Lutheran Secondary School

Parent's Notice 21050 'Combined Notices' (Electronic notice)

11/4/2022

ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School

Dear Parents,

## 1 Collection of HKDSE Admission Forms

S6 students please return to school at the designated time on 12<sup>th</sup> April, 2022 (Tue) to collect the HKDSE Admission Forms. Details are as follows:

Class	Class no.	Venue	Time
6A	1-10	Rm 402	9:15 am – 9:45 am
	11-20	Rm 403	
	21-29	Rm 404	
6B	1-10	Rm 408	10:00 am – 10:30 am
	11-20	Rm 409	
	21-26	Rm 410	
6C	1-10	Rm 402	10:45 am – 11:15 am
	11-20	Rm 403	
	21-23	Rm 404	
6D	1-10	Rm 408	11:30 am – 12:00 nn
	11-20	Rm 409	
	21-24	Rm 410	
6E	1-10	Rm 402	12:15 pm – 12:45 pm
	11-20	Rm 403	
	21-28	Rm 404	

Students must wear full school uniform when returning to school. Students are also reminded that they must leave the school campus immediately after receiving their forms. Should you have any enquiries, please contact Mr. Ko, the Deputy Dean of Studies at 27802291.

## 2 2022 HKDSE Examination Timetable

Due to the COVID-19 pandemic, the dates of the HKDSE have been revised. Please refer to Attachment A for details. Should you have any enquiries, please contact Mr. Ko, the Deputy Dean of Studies.

## 3 Information about 2022 HKDSE

Students should refer to the following videos and exam manuals before attending the exam.

Video on examination procedures of the HKDSE (Category A subjects) written papers (For Candidates)	<a href="https://www.hkeaa.edu.hk/tc/candidates/videos_procedure/">https://www.hkeaa.edu.hk/tc/candidates/videos_procedure/</a> 
Handbook	<a href="https://www.hkeaa.edu.hk/tc/hkdse/admin/student_s_handbook/">https://www.hkeaa.edu.hk/tc/hkdse/admin/student_s_handbook/</a> 

Should you have any enquiries, please send an email to [dse@hkeaa.edu.hk](mailto:dse@hkeaa.edu.hk) or contact the Public Examinations Information Centre of the Hong Kong Examinations and Assessment Authority at 36288860. Alternatively, you may call the School and contact Ms. Fuk.



#### 4 **2022 DSE Notes for Candidates**

The HKEAA is implementing a series of contingency and precautionary measures in consultation with the Centre for Health Protection (CHP). These will be implemented during the examinations to ensure the health and well-being of candidates, examination personnel and all involved in the administration of the examinations. Candidates should pay attention to the following important points when taking the examinations:

##### **Before leaving for the centre**

4.1 On each examination day, candidates must:

4.1.1 **Check body temperature**

4.1.2 **Perform the COVID-19 rapid antigen test** (Take a photo of the test result with the admission form and save it properly.)

4.1.3 **Complete and sign the ‘Candidate’s Declaration Form on Health’ and bring the completed form to the examination centre**

4.1.3.1 The declaration form is available for downloading from the HKEAA website (see Attachment B).

4.1.3.2 Candidates making a false, incomplete or misleading declaration may receive a penalty or even be disqualified from the examination.

4.1.4 **Wear surgical mask(s) to the examination centre**

4.1.4.1 Candidates are NOT allowed to wear masks or respirators with valves in the examination centres as respiratory droplets can be dispersed through the valve; thus, exposing other people to the possibility of infection.

4.2 Candidates should not go to the examination centre if they are subject to any of the following conditions on the day of examination:

4.2.1 Examples of symptoms of COVID-19 include but not limited to the following:

4.2.1.1 Fever (tympanic temperature at or higher than 38°C); or

4.2.1.2 Presence of acute respiratory tract infection symptoms such as cough or shortness of breath;

4.2.1.3 Sudden loss of sense of taste or smell.

According to the advice from the CHP, candidates should consult a doctor as soon as possible.

4.2.2 are undergoing mandatory quarantine (including StayHomeSafe Scheme and home isolation), or

4.2.3 have not completed the last COVID-19 compulsory testing, or

4.2.4 are awaiting a test result of the last COVID-19 compulsory testing, or

4.2.5 have not received a negative test result of the COVID-19 rapid antigen test on the day of exam

**Candidates are required to state the above in the declaration form.**

4.3 Instructions to candidates who cannot attend any written or practical examinations due to illness or special circumstances:

4.3.1 Following the practice made in the 2020 and 2021 HKDSE, the Public Examinations Board has approved that school candidates who are absent from the examinations due to medical reasons or special circumstances resulting from the COVID-19 pandemic may be considered for an assessed subject result up to Level 5 in the 2022 HKDSE.

The candidates concerned must submit a written request - together with a letter from the school principal - to the HKEAA within 21 calendar days after the date of the examination. Details of the application procedures are given in Section D (Part 4) of the 2022 Handbook for Candidates:

[https://www.hkeaa.edu.hk/DocLibrary/HKDSE/Candidate\\_Handbook/4\\_22What\\_to\\_do\\_Under\\_Special\\_Circumstances\\_C.pdf](https://www.hkeaa.edu.hk/DocLibrary/HKDSE/Candidate_Handbook/4_22What_to_do_Under_Special_Circumstances_C.pdf)



- 4.3.2 No supplementary examination will be arranged for written or practical papers. Candidates who cannot attend any written or practical examinations due to illness should follow the instructions given in Section D4 of the 'Handbook for Candidates' and Instructions to Candidates (Physical Education Paper 3).

#### **Before the examination**

- 4.4 Before entering the examination centre, candidates must have completed the following procedures:

**4.4.1 Put on their own surgical mask properly (with the nose, mouth and chin fully covered)**

**4.4.2 Use 70-80% alcohol-based handrub to sanitise their hands**

**4.4.3 Body temperature screening**

4.4.3.1 For candidates whose body temperature is at or higher than the alert level of the screening system, invigilators will check their body temperature again with a forehead thermometer and then an ear-type thermometer. If necessary, candidates may rest a while before having their body temperature re-taken. The reading of the ear-type thermometer should be taken as final.

4.4.3.2 Candidates who have a fever will be required to leave the examination centre and consult a doctor as soon as possible. The above procedure will be strictly enforced by the invigilation staff. In addition, candidates should be mindful of the prevention of COVID-19 in the examination centres and avoid talking with others.

**4.4.4 Submit the completed and signed 'Candidate's Declaration Form on Health' to the invigilation staff for inspection.**

- 4.5 The procedures for entering the examination venues

4.5.1 For written examinations, centre schools shall admit candidates earlier; from 7:45 am for examinations due to start at 8:30 am, or from 1:00 pm/1:45 pm for examinations due to start at 1:30 pm/2:15 pm respectively. Please note that English Language Paper 3 and Chinese Language Listening and Integrated Skills will be held on 23 April and 27 April respectively. The radio broadcasts of both examinations will start at 10:00 am sharp. To ensure that the listening component of the language subjects proceeds smoothly and as scheduled, candidates must strictly abide by the requirements in points 1.1 to 1.4 above. Candidates must report to the examination centre on time; by 8:30 am (for radiobroadcast centres or centres using the Infra-red Transmission System), or 8:45 am (for centres using the School's Public Address System/USB player/computer).

**4.5.2 The procedures at the checking area(s)** (see arrangements in the email sent by the School on the same day)

**4.5.2.1 Body temperature screening**

(1) For candidates whose body temperature is at or higher than the alert level, invigilators will check their body temperature again with a forehead thermometer and then an ear-type thermometer. If necessary, candidates may rest a while before having their body temperature re-taken. The reading of the ear-type thermometer should be taken as final.

(2) Candidates who have a fever will be required to leave the examination centre and consult a doctor as soon as possible. The above procedure will be strictly enforced by the invigilation staff. In addition, candidates should be mindful of the prevention of COVID-19 in the examination centres and avoid talking with others.



**4.5.2.2 Submit the completed and signed ‘Candidate’s Declaration Form on Health’ to the invigilation staff for inspection.**

**4.5.2.3 Verification of candidates’ identity**

**(1) Lining up**

Candidates should line up for identity checking at the designated station with appropriate social distancing.

**(2) Admission Form and valid identification document (e.g. HKID)**

Candidates should place their Admission Form and a valid identification document (e.g. HKID) on the table.

**(3) Sitting and awaiting instructions to remove surgical masks**

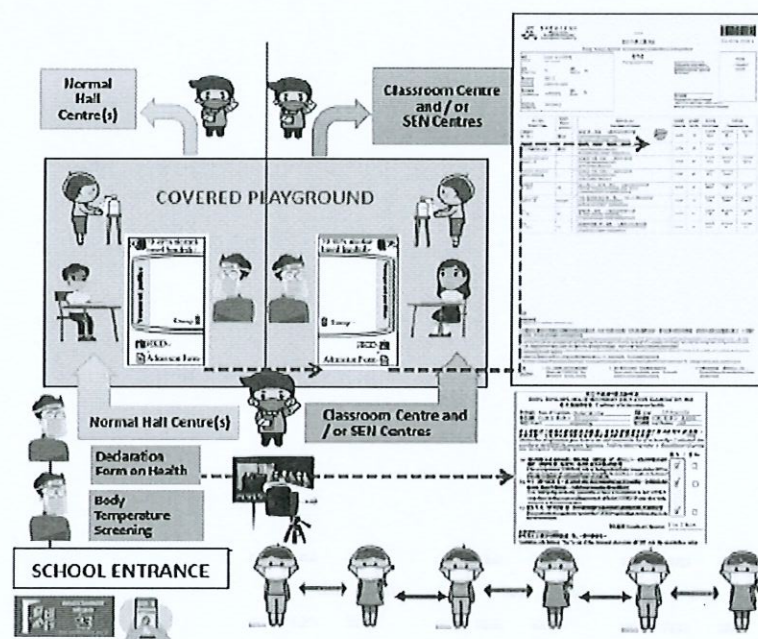
Candidates will be instructed to remove their surgical mask temporarily by sitting behind the transparent partition (of sufficient height above head level of the invigilator and the candidate while seated) erected on the table. Candidates wearing a hat should also take off the hat at the same time.

**(4) Stamp**

After identity verification, the invigilator will stamp on the candidate’s Admission Form (against the relevant subject/paper examination session).

**(5) Getting back the stamped Admission Form and sanitise hands**

After getting back the stamped Admission Form, candidates must use their own sanitiser or the 70-80% alcohol-based handrub provided at the station to sanitise their hands.



**4.5.3 Approaching and entering the hall/classroom**

**4.5.3.1** Unless schools provide a designated waiting area, candidates should follow the instructions to use the designated walkways and stairways to the hall/classrooms/other areas after identity checking. They will be instructed to enter/leave the hall via different exits and use the designated toilet(s) for their zone only. They should pay attention to the signs posted on the toilet(s).

**4.5.3.2** Present the stamped Admission Form to the invigilation staff to enter/exit the hall/classrooms.

**4.5.3.3** The School will place stickers of differing colours on the table. Candidates must stick them on their clothes clearly visible to the invigilators.



#### **During the examination**

- 4.6 In all examinations, candidates are required to put on a surgical mask properly. They should not take off the mask or they will be regarded as having breached the exam regulations.
- 4.7 If invigilators have doubts or queries about any candidates' identity, the candidates concerned should be asked to stay behind for identity verification. They will be required to remove their surgical mask temporarily after the examination session while maintaining an appropriate social distancing.
- 4.8 Candidates with serious sneezing/persistent coughing may be required to sit at the reserved seats of the examination hall or another examination room in order to minimise disturbance to other candidates. The time lost in the examination will not be compensated.
- 4.9 Candidates who need a surgical mask may ask for help from the centre staff.
- 4.10 In case a candidate wishes to drink water during the exam, he/she should first obtain the permission from an invigilator and drink water outside the hall under the supervision of an invigilator.

#### **During the sessional break**

- 4.11 Candidates should keep putting on their surgical mask properly. They should wash their hands with liquid handwash regularly and should not talk with others during the sessional break. They should avoid crowds and go to the open areas designated for their zone/floor by the centre school.
- 4.12 To prevent overcrowding during the sessional break, candidates would be arranged to leave the exam room or go to the toilet in batches/by zones. Candidates should space out and maintain social distancing while queuing up outside toilets. They should not use the toilets on other floors unless directed by the centre staff.
- 4.13 Candidates have the duty of keeping the centre school premises clean, particularly when using the toilets.
- 4.14 Candidates should avoid mask-off activities during breaks as far as feasible. If they need to eat or drink, they should maintain an appropriate social distance and should face one direction only. Alternatively, they may go to the designated area(s) (The Student Centre is the designated area of the School).

Candidates are reminded (1) not to talk while not wearing a mask; (2) perform hand hygiene before and after eating; and (3) not to share food or drink, or utensils with others.

#### **Candidates who fall sick during the examination (fever / vomitting)**

- 4.15 If a candidate is unwell, he/she can summon an invigilator or request a sick bag (provided by the HKEAA). He/She will be accompanied to the toilet or another location of the school, such as the medical room (if any) in order to rest. If necessary, the centre school will call an ambulance to send **the candidate for medical treatment**.
- 4.16 The invigilator may request taking the body temperature of the candidate again.
  - 4.16.1 If the candidate is found to have a fever, the invigilators will ask the candidate to go home and consult a doctor as soon as possible.
  - 4.16.2 The HKEAA would give an assessed subject result to school candidates on medical grounds according to the stipulated procedures.

#### **After the examination**

- 4.17 At the end of the examination, candidates should follow the instructions of the Centre Supervisor in leaving the examination centre in batches/by zones, so as to avoid crowding at the exits.



### **Confirmed cases of Coronavirus disease (COVID-19) during the examination period**

- 4.18 The HKEAA held a news conference and announced that: 2 categories # of candidates can choose to take the exam at the Penny's Bay Special Examination Centre.  
Candidates should contact the Public Examination Information Centre (PEIC) (Tel: 3628 8860) and the designated taxi service hotline (Tel:36934770 / appointment website: <https://designatedtaxihk.com>) from 6:00 am to 6:30 am on the day of examination, so that arrangements for arriving at Penny's Bay Special Examination Centre before 8:30 am can be made.
- 4.19 Candidates are not allowed to drive to the isolation facility by themselves.
- 4.20 Relevant candidates who choose to take the exam at the Penny's Bay Special Examination Centre should contact the PEIC before 6:30 am. If they fail to arrive by 8:30 am, they may still be able to gain supplementary time.
- 4.21 Candidates who have been informed of a confirmed case or have been listed as close contacts before the examination day can contact the PEIC during the working hours, informing the centre whether they will take the examination in the next few days. The HKEAA will give the candidate's information to the Penny's Bay centre. If candidates are tested positive for Covid-19, they should contact the anti-epidemic taxi hotline so that arrangements for checking in at the Penny's Bay and taking the exam on the same day there can be made.
- 4.22 Candidates may refer to Attachment C and pay special attention to HKEAA's examination information about the Penny's Bay Special Examination Centre.

### **#Types of candidates can choose to take the exam at the Penny's Bay Special Examination Centre:**

- (1) Candidates infected with COVID-19
- A. Candidates who have received a positive or preliminary positive COVID-19 nucleic acid test (NCT) result; or
  - B. Candidates who have received a positive rapid antigen test (RAT) result and obtained an isolation order\* from the 'Declaration System for Individuals Tested Positive for COVID-19 using Rapid Antigen Test'
- (2) Candidates undergoing mandatory quarantine
- A. Candidates who are identified as close contacts and have received a mandatory quarantine order issued by the Government#; or
  - B. Candidates who have received a quarantine order\* from the 'Declaration System for Individuals Tested Positive for COVID-19 using Rapid Antigen Test'.

### **Others**

- 4.23 Individuals who have left Hong Kong are subject to quarantine in accordance with the law. For information on quarantine of individuals arriving in Hong Kong, please visit the following webpage: [www.coronavirus.gov.hk/chi/inbound-travel.html](http://www.coronavirus.gov.hk/chi/inbound-travel.html). Households of individuals under quarantine should pay attention to relevant measures, including avoiding going to crowded places, wearing surgical masks and maintaining good personal hygiene, when taking public transport or staying in crowded places. Please refer to the following webpage for details: [www.coronavirus.gov.hk/pdf/Points\\_to\\_note\\_for\\_household\\_members.pdf](http://www.coronavirus.gov.hk/pdf/Points_to_note_for_household_members.pdf)
- 4.24 Should you have any enquiries about '2022 DSE Notes for Candidates', please contact Ms. Fuk.

## **5 Distribution of Anti-epidemic Resources to S6 students**

Due to the uncertain development of COVID-19, S6 students should follow the instructions given by the HKEAA to perform the COVID-19 rapid antigen test on each examination day. They will receive 9 rapid antigen tests (RAT) kits distributed by the HKEAA. In addition, each of them will receive a box of plain masks, a box of 3D masks, and a box of 5 rapid antigen tests (RAT) kits. These have been generously donated by alumnus, Mr. Ngan Chan Chun, and CHONG John N. K. MH of Lions Club of West Kowloon, the Association of Hong Kong Chinese Middle Schools, Hong Kong Youth Union and Social Seed. These resources will be distributed together with the Admission Forms. We would like to extend our gratitude to our alumni and others for their kindness, generosity and care for our students during this difficult time.

Should you have any enquiries, please contact Mr. Ng, the Vice Principal or Ms. Liu.



## 6 Free Online Chinese Medicine Clinic and Chinese Medicine Home Delivery Programme

In order to provide more convenient and diversified consultations under the pandemic, the Association of Hong Kong Chinese Middle Schools has launched “Free Online Chinese Medicine Clinic and Chinese Medicine Home Delivery Programme”. This programme is sponsored by the Steam & Civic Education Centre Limited and the Clinical Division of School of Chinese Medicine, Hong Kong Baptist University.

This programme is available for diagnosed students aged 12 or above, and their families and schoolmates who are close contacts aged 16 or above. This programme also provides clinical services for recovery to diagnosed students aged 12 or above and their families. If necessary, you can contact the School for registration, and the School will arrange a dedicated staff member to explain the plan to you.

Should you have any enquiries, please contact Mr. Ng, the Vice Principal, or Ms. Liu.

## 7 Provision of free prepaid SIM card to families in need to support online learning at home

To support families who are experiencing difficulties in accessing online learning during the suspension of face-to-face classes, a free 120G 1-year prepaid SIM card (4G) will be provided to students in need. This programme is organised by Hong Kong Technology and Innovation Volunteers Alliance and sponsored by CMGE Technology Group Limited and China Mobile Hong Kong Co., Ltd. Due to the limited quota, the School will make arrangements according to the ascertained situation of each family. (Priority will be given to families with financial difficulties, living in subdivided flats or remote areas).

Should you have any enquiries, please contact Mr. Ng, the Vice Principal.

## 8 Students' Achievements

	Competition / Activity	Organisation	Date	Student	Award	Teacher-in-charge
1	Hong Kong English Competition (English Speech)	Talented Arts Association	15/1/2022	3A YAU HOI TUNG	First runner-up (Junior form)	Ms. K.Y. Lai Mr. Matthew Lee Corrie
				3A KUIPER WILLIAM	Second runner-up (Junior form)	
				2A RAI PROTSAHAN	Merit (Junior form)	
				4A LAI HO HEI	Second runner-up (Senior form)	
2	The 6th Hong Kong Youth Progress Award	Elsie Tu Education Fund	27/1/2022	6E CHAU CHUN HO	Certificate	Ms. S.K. Lam
				6E YIP PUI HANG	Certificate	
				6E CHAN LOK YIU	Certificate	
3	Hong Kong Biology Literacy Award	Hong Kong Association for Science and Mathematics Education	20/2/2022	5D LAU WING YAN	Second Class Honours	Ms. Y.S. Ng
				4D LUO SEN HONG	Active Participation	
				4E WAN KA LOK	Active Participation	
				4E SHANG HOI KEI	Active Participation	
				4E LEE YEE MAN	Active Participation	
				5A CHAN KA WAI	Active Participation	
				5A TSANG CHUNG PUI	Active Participation	
				5A PURACHATHAMMANG NATTHAMON	Active Participation	

Should you have any enquiries, please contact Mr. Ng, the Vice Principal.



**9 Students with a Positive or Preliminary Positive COVID-19 Nucleic Acid Test Result**

On 30<sup>th</sup> March, our School received notifications from 2 parents whose children had received a positive or preliminary positive COVID-19 nucleic acid test result (through the given Department of Health report or self-report). The students concerned have not returned to the School during the incubation period. Details are as follows:

Form	Number of students who are confirmed or preliminary confirmed cases	Report Date
S1	/	/
S2	/	/
S3	/	/
S4	/	/
S4	1	30/3
S6	1	30/3
Teacher	/	/
Staff	/	/

**If a student has obtained a positive or preliminary positive COVID-19 nucleic acid test result, their parents need to report it to the class teacher or Mr. Ng, the Vice Principal.**

We hereby urge all parents to take appropriate preventive measures to prevent coronavirus disease in accordance with the health guidelines of the CHP. For details, please visit the following website: <https://www.coronavirus.gov.hk/chi/health-advice.html>. The School has kept in close contact with the Department of Health to monitor the health of students and teachers. For more information about COVID-19, please visit the following website: <https://www.coronavirus.gov.hk/eng/index.html> or contact the CHP Hotline (Tel: 2125 1111/ 2125 1122, from 9 am to 8 pm). For further information, please contact the class teacher or Mr. Ng, the Vice Principal.

**Parents can access the above notice through the eClass Parent App and sign the electronic reply slip before 13<sup>th</sup> April.**

Yours faithfully,



Mr. Liang Kwun Fan  
Principal



**ELCHK Lutheran Secondary School**

**(Reply Slip) Parent's Notice 21050 'Combined Notices'**

**[Due to the epidemic, parents should sign and reply to the electronic notice through the eClass Parent App before 13/4. Parents who cannot use the eClass Parent App can sign the paper notice and contact the class teacher for support.]**

Dear Principal,

I have read and understood the information in this notice.

Student Name: \_\_\_\_\_

Class: \_\_\_\_\_ ( )

Parent's Signature: \_\_\_\_\_

Parent's Name: \_\_\_\_\_