



ELCHK Lutheran Secondary School

Parent's Notice 18025 'Combined Notices'

22/11/2018

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Dear Parent / Guardian,

1 **Social Science Week 2018-19**

To nurture our students to be world citizen with a global outlook and responsibility, our school is holding Social Science Week 2018-19 from 2nd to 24th November, 2018; Please refer to Attachment 1 for details. Should you have any enquiries, please contact the Vice Principal, Mr. Ng at 27802291.

2 **English Week 2018-19**

To enhance students' English proficiency and English self-learning ability, English Week is going to be held from 20th November to 26th November. A series of interesting, creative and special activities are going to be held to help our students to build up their confidence in English learning in a relaxing learning environment. Please refer to Attachment 2 for details. Should you have any enquiries, please contact the English Panel Head, Ms. Lo.

3 **The LSS Arts Festival 2018**

To cultivate students' interest in the arts and provide a perfect platform to showcase their masterpieces, our school is holding the 'LSS Arts Festival 2018'. This would help students to tap into their creative potential and share their talent in the realm of art and, ultimately, to showcase their achievements through this festival. The details are as follows:

- 3.1 Date: 22nd November (Thu) to 24th November (Sat), 2018
- 3.2 Venue: Music room, Library, History Arcade & Arts Gallery and Art room
- 3.3 Theme: Always Keep Our Thankfulness
- 3.4 Sub-theme: Passing on Art
- 3.5 Activity content: Please refer to Attachment 3

Should you have any enquiries, please contact the Visual Arts Panel Head, Mr. Fu.

4 **'Lutheran [Passing on Faith; Inspiring Righteousness – Passing the Torch]' Open Day**

To enable primary students to understand subjects in our school better and to provide key information for application, Open Day will be organised on 24th November (Sat) for students, parents, alumni and the public. In addition, it grants students excellent learning opportunities, thus S1 students are encouraged to participate in the Open Day activities and to complete the arranged theme-based learning booklet. Details are as follows:

- 4.1 Date: 24th November, 2018 (Sat)
- 4.2 Time: 8:30a.m to 12:15p.m
- 4.3 Target: S1 students (Some S2 to S5 students will be invited to be leaders and to assist in organising activities.)
- 4.4 Learning evaluation: S1 students must complete the Open Day Learning Booklet.
- 4.5 Details: Please refer to Attachment 3

4.5.1 Note:

- 4.5.1.1 It is an extension of students' regular learning activities, hence all S1 students are required to come to school punctually and wear their school uniform properly. Students must follow the procedures to apply for sick leave or casual leave.
- 4.5.1.2 Some students have to assist in activities on Open Day. Teachers-in-charge will distribute the student activity notice to the student helpers later on.
- 4.5.1.3 Students from other forms and parents are welcome to participate in the event.

Should you have any enquiries, please contact the Vice Principal, Ms. Chan.

5 S1 Parents' Night

In order to fortify home-school cooperation and enable teachers and parents to discuss ways to help children grow, our school will host a S1 Parents' Night after the First Unified Test. Report cards for the first term will be distributed on the same date. Your child's learning progress and behaviour at school will be discussed; please reserve time for the Parents' Night. The details are as follows:

5.1 Date: 29th November, 2018 (Thu)

5.2 Time: 5:15 p.m to 7:15 p.m

5.3 Venue: School Hall (students need not attend)

5.4 Rundown:

Time	Item	Remarks
5 p.m. – 5:15 p.m.	Entry	---
5:15 p.m. – 5:30 p.m.	Welcoming Speech	---
5:30 p.m. – 6 p.m.	Parents' Talk: ' Art of Parental Communication' Speaker: Our school social worker, Ms. Lau Yuen Kan	Other than S1 parents, S2 to S6 parents are welcome to sign up and attend the talk.
6 p.m. – 7:15 p.m.	Meeting with S1 Class Teachers	Panel Heads and the subject teachers will explain enquiries related to studies

Should you have any enquiries, please contact Ms. Wu.

6 December After-school Study Classes Arrangements

To enhance students' learning efficiency, consolidate their learning and prepare them for the public exam, the school will arrange after-school study classes for students. Please refer to Attachment 4 for the information of November After-school study classes. Should you have any enquiries, please contact the Vice Principal, Ms. Chan.

7 School Picnic

Learning outside the classroom is one of the school's objectives in life-wide learning. The annual school picnic is organised to provide a chance for students to experience and explore nature. It is going to be held on 7th December (Fri). The details are as follows:

7.1 As to the arrangements for each individual class, please refer to 'Notes for 2018-19 School Picnic' (Attachment 5)

7.2 Lunch (to be prepared by students)

7.3 Transportation fee: Transportation fee will be shared by all students in each form. Please refer to Attachment 5 for the cost of each form.

7.4 Notes:

7.4.1 Transportation fee is subsidised by the Life-wide Learning Fund. For students who have successfully applied for the Life-wide Learning Fund, a recommendation from any teacher as well as a good attendance rate will obtain a full or partial subsidy at the end of the school term.

7.4.2 S1 and S2 students please submit the reply slip and transportation fee to the class teacher by 26/11. The class teacher will then hand in all reply slips and the transportation fee to the school office.

7.4.3 Students who do not submit the reply slip will not be joining the school picnic; they have to come to school to study and take breaks as a normal school day. Also, they need to assemble at the school office and finish the assignments given.

7.4.4 Students who cannot join the school picnic due to health problem have to submit the completed reply slips with related proof. (Please refer to Attachment 5 Point 5.1

7.4.5 The absentees who do not follow the procedures mentioned above will be considered truant.

Should you have any enquiries, please contact the Master of the Extra-curricular Activities Committee, Mr. Lo.

8 The Community Chest of Hong Kong Fundraising Event – Dress Casual Day

To cultivate students' empathy and encourage them to care for vulnerable communities is always one of the focuses of our school. Our school is going to participate in the fundraising event – Dress Casual Day, organised by The Community Chest of Hong Kong on 7th December, 2018 (Fri). Details are as follows:

8.1 Participation method: Students who donate HK\$20 or above will receive a Dress Casual Day sticker and can wear casual clothes on the day of the school picnic.

8.2 Notice:

8.2.1 The casual clothes students wear on that day must be decent and suitable for outing activities: long t-shirts for tops, trousers and sports shoes. The stickers should be placed on the front of their tops.

8.2.2 Please note that this activity is voluntary. All donations will go to the Community Chest of Hong Kong.

8.2.3 Please submit the donations (cash) to the class teacher. Our school expresses sincere gratitude to every parent's contribution.

Should you have any enquiries, please contact the Master of the Extra-curricular Activities Committee, Mr. Lo.

Please ask your child to submit the reply slip to the class teacher by 26th November (Mon).

Yours faithfully,



Mr. Liang Kwun Fan
(Principal)

ELCHK Lutheran Secondary School
(Reply slip) Parent's Notice 18025 'Combined Notices '
[Submit the reply slip to the class teacher by 26/11.]

Dear Principal,

I understand the information detailed in this notice and my replies are as follows:

1 S1 Parents' Night (Applicable to S1 students)

I am / am not going to attend the Parents' Night

(Total number of attendees: _____ Name(s) of attendee(s): _____)

For other parents who want to attend the Parents' Night (Applicable to S2 to S6 students)

I am / am not going to attend the Parents' Night

(Total number of attendees: _____ Name(s) of attendee(s): _____)

2 School Picnic (Applicable to S1, S2, S4, S5 and S6)

I agree / do not agree* to my child's participation in the school picnic, and enclose herewith the transportation fee (\$42 for S1 and \$36 for S2).

*Reasons for not joining:

(The parent has to state the reason and submit the proof concerned to the Extra-curricular Activities Committee to apply for exemption. Please refer to Attachment 5 for details)

Emergency contact:	Contact number:
Emergency contact:	Contact number:

3 The Community Chest of Hong Kong's fundraising event– Dress Casual Day (Applicable to S1, S2, S4, S5 and S6)

I have read and understood the information concerning the Community Chest of Hong Kong's fundraising event – Dress Casual Day and agree / do not agree* to make donations.

* Donations: HK\$ _____

I would like to have a tax deduction receipt (applicable to donations of HK\$100 or above)

Please put my full name on the receipt: _____

Student's Name: _____

Parent's Signature: _____

Class: _____ ()

Parent's Name: _____

(Please ✓ the appropriate)

Social Science Week 2018-19

1.1 Theme: International Cultures

1.2 Relevant subjects: Economics, Geography, Chinese History, History, Moral Education and Liberal studies

1.3 Activity details:

Date	Activities	Venue	Time	Targets
2/11/2018 (Fri)	Reading Sharing: Author Talk	Rm 704BC Library	Afternoon	S2
9/11/2018 (Fri)	Multi-learning Activity Day Visit to Tai Kwun - Centre for Heritage and Arts Visit to Jockey Club Museum of Climate Change	Outside the campus	Afternoon	S4 & S5
13/11/2018 (Tue)	Opening Ceremony of Social Science Week	Hall	Morning assembly	Junior form
	Kahoot Current Affairs Quiz Competition	Classroom	Class Period	Junior form
13/11 -19/11/2018	Lunch Time Broadcast	Classroom	Lunch	Junior form
	Social Science Week Book Exhibition	Library	Whole day	Whole school
14/11/2018 (Wed)	Liberal Studies Debate Semi-Final	Library	Lunch	Senior form
	Kahoot Current Affairs Quiz Competition	Classroom	Class Period	Junior form
15/11/2018 (Thu)	Morning Assembly Sharing	School Campus	Morning assembly	Whole school
	Liberal Studies Debate Semi-Final	Library	Lunch	Senior form
	Kahoot Current Affairs Quiz Competition	Classroom	Class Period	Junior form
16/11/2018 (Fri)	Morning Assembly Sharing	School Campus	Morning assembly	Senior form
	Inter-school Economics Mock Examination	Rm 606	Afternoon	S6 Economics Students
19/11/2018 (Mon)	Liberal Studies Debate Semi-Final	Library	Lunch	Senior form
	Kahoot Current Affairs Quiz Competition	Classroom	Class Period	Junior form
20/11/2018 (Tue)	Theme Sharing: Chinese Style Wedding Talk	Hall	3:45 p.m to 4:45 p.m	S5
21/11/2018 (Wed)	Cultural Excursion: Tsz Shan Monastery & HK Heritage Museum	Outside Campus	Whole day	Lutheran Ambassadors and Exchange Students
	Liberal Studies Debate Semi-Final	Library	Lunch	Senior form
22/11/2018 (Thu)	Appreciating the Chinese Tradition: Cantonese Opera Face Painting	BU CIE	Whole day	Lutheran Ambassadors and Exchange Students
23/11/2018 (Fri)	The Art of Chinese Painting & Calligraphy	Hall	Afternoon	Lutheran Ambassadors and Exchange Students
24/11/2018 (Sat)	International Cultural Exhibition/ Global Youth Forum	School	Morning	S1, Lutheran Ambassadors and Exchange Students
	Liberal Studies Debate Final	Rm 704BC		
	Cultural Exchange Party	Hall	Afternoon	Lutheran Ambassadors and Exchange Students

Remarks: Due to the special time arrangement about the Chinese Style Wedding Talk on 20/11 (Tue), the end of school time of S5 students is 4:45 p.m. on that day.

English Week 2018-2019

Attachment 2

Time	20/11/2018 Tue (B2)	21/11/2018 Wed (B3)	22/11/2018 Thu (B4)	23/11/2018 Fri (B5)	24/11/2018 Sat	26/11/2018 Mon (A1)	
Whole day	<p align="center">1. English Speaking Day</p> <p align="center">2. English books Exhibition Venue: Self-Study Corner / Library</p> <p align="center">3. Board Display: <i>International Friendship Week</i> Venue: The aisle near the arch</p>					<p align="center">60th Anniversary Open Day</p> <p>1. S3 & S4 World Cultures Game Booth Venue: S3 & S4 classrooms</p> <p>2. Classroom Decoration Competition [IFW Event]</p> <p>3. Short Stories around the world Venue: Library</p>	<p>1. English Speaking Day</p> <p>2. English books Exhibition Venue: Library</p> <p>3. Board Display: <i>International Friendship Week</i> Venue: The aisle near the arch</p>
7:45 -8:00	<p align="center">English Songs Venue: Whole school</p>					<p>English Songs Venue: Whole school</p>	
Morning Assembly (A1 - A4 - 8:00-8:30)/ (A5- 8:00-8:25)	<p>Morning Assembly S1 to S3 (Hall)/ S4 and S6 (School Campus)</p> <p>Opening Ceremony of International Friendship Week (IFW) and English Week</p> <ul style="list-style-type: none"> English Topic Sharing <i>Introduction of IFW</i> 	<p>Morning Assembly (School Campus)</p> <ul style="list-style-type: none"> World Cultures Sharing A Question a Day 	<p>S1 to S3 Morning Assembly (School Campus)</p> <ul style="list-style-type: none"> World Cultures Sharing A Question a Day <p>S4 and S6 Morning Assembly (Hall)</p> <ul style="list-style-type: none"> World Cultures Sharing English Performance 	<p>Morning Assembly (School Campus)</p> <ul style="list-style-type: none"> World Cultures Sharing A Question a Day 		<p>Morning Assembly (School Campus)</p> <ul style="list-style-type: none"> World Cultures Sharing A Question a Day 	
Recess (10:20-10:35) (Fri: 8:25-12:25)	<p align="center">“Speak to me!” Activity Venue: Student Centre</p>				<p>IFW x Reading Plus Programme (In S1-S3 English lessons)</p>	<p>“Speak to me!” Activity Venue: Student Centre</p>	
Lunch 12:50-13:35	<p>SI LaC Theme-based Presentation Venue: Hall</p>	<p align="center">Theme Activity <i>World Cultures</i> Venue: English Corner</p>					
14:35-15:30	<p>S3 Pop Culture Seminar (Guest Speaker: Officer from the US Consulate) Venue: Hall</p>			<p>S6 Joint School Oral Training: Network Speaking Activity Venue: Wah Yan College Kowloon</p>			
After-school 15:30-16:30			<p>S2 Talk on special theme Competition* Venue: Hall</p>	<p>S3 & S4 World Cultures Game Booth Preparation and Classroom Decoration [IFW Event]**</p>			

*The school ends at 4:30 p.m.

**Open Day helpers only, details can refer to the related activity notice.

Date	Event	Venue	Time
22/11-23/11 (Thu) to (Fri)	Movie Appreciation: The legend of 1900	Music room	1:00 p.m. to 1:40 p.m.
22/11- 24/11 (Thu) to (Sat)	Arts Showcase	Library, History Arcade & LSS Arts Gallery, Art room, Hall	8:00 a.m. to 4:30 p.m.
22/11 (Thu)	Illustrators Clayton Chau Sharing Arts Workshop (30-minute session)	Art room Art room	4:00 p.m. to 6:00 p.m.
24/11 (Sat)	Music Performance: School Orchestra, Choir Solo Instrument/Instrumental Ensemble	Hall, Playground A	9:00 a.m. to 12:00 n.n.

‘Lutheran [Passing on Faith; Inspiring Righteousness – Passing the Torch]’ Open Day Attachment 3

1 Roll-call Arrangement:

Class	1A	1B	1C	1D	1E
Venue	305	304	303	302	402

2 Rundown:

Time	Item	Note
8:30 a.m.	Return to designated classrooms	Roll-call Arrangements refer to Table 1
8:30 a.m. to 8:40 a.m.	Roll-call	Class teachers please take the roll book before 8:30 a.m. and return at 9:00 a.m.
8:40 a.m.	Ready to watch Live broadcast	---
8:45 a.m. to 9:00 a.m.	Live broadcast of opening ceremony	
9:00 a.m. to 12:45 p.m.	Open Day activities	Refer to Overview of Activities in Table 3
12:30 p.m.	Redemption of gifts	If students have returned the booklet and collected the set number of stamps, they can redeem a small prize from playground A (Refer to Open Day Booklet)

3 Overview of Activities

Subject	Workshop	Content
Physics	Catapult	To make a catapult for contest in whom can shot the furthest will win.
Chemistry	Mixing Chem 60	Use plastic to create 60 th anniversary souvenirs
Biology	Colorful Life	Effects on artificial colors/natural colors on human health
Mathematics	Math Fun	Electric Math learning
	Math Challenge	Game Booths, Math Question related to Poker Card
Chinese	Tea Workshop	Experience Chinese Tea Culture
Science KLA	Programming Workshop	Students can learn simple programming system and control machines
Visual Art	Innovative Workshop	Craft Work
Library	Reading Aloud Competition	Sharing of reading
Humanities KLA	Liberal Debate	Debate on social issues
English/Humanities	International Cultural Exhibition	Cultural Exchange with students coming from 14 different countries
Science/Technology	Primary School Technology Competition	Catapult Plane Competition
Extra-curricular Activities Exhibition		
Solo Instrument/Instrumental Ensemble, Patrol Performance, Cheering Team Performance, Scout Rope Knot, Red Cross Health Test Station		

After-school Study Classes in December

Attachment 4

Date	Day	Class	Subject	Subject	Teacher-in-charge	Venue	Time
4/12/2018	TUE	S1	Remedial Class	ENG	WHC	305	4:00pm-4:45pm
		S2	Remedial Class	ENG	NHY	502	
		S3	Remedial Class	ENG	CPK	205	
		S4	MATH	M1	CKT	405	3:50pm-4:45pm
				M2	YCL	406	
		S6	Elective Subjects 2	BIO	NYS	605	
				CHEM	LPCF	603	
				ECON B	YCS	705	
				HIST	LYC	703	
				BAFS B	LYL	410	
ICT B	NKN			604			
		GEOG	CWL	606			
5/12/2018	WED	S5	Enhancement Class	ENG	Tutor	408	
			MATH	M1	LKM	206	
		S6	MATH	M2	YCL	406	3:50pm-4:45pm
				M1	FKM	706	
		M2	CKT	705			
8/12/2018	SAT	S6	CHI	6A	CCF	706	9:00am-12:30pm
				6B	HYC	705	
				6C	CSF	703	
				6D	LKL	509	
				6BC	LSY	510	
10/12/2018	MON	S4	MATH	M1	CKT	405	3:50pm-4:45pm
				M2	YCL	406	
		S5	Remedial Class	HIST	AYKK	408	
		S6	LS	GP 1	CYK	706	
				GP 2	LYL	705	
				GP 3	HCM	703	
				GP 4	NWY	410	
		GP 5	LS Teacher	704BC			
11/12/2018	TUE	S1	Remedial Class	ENG	WHC	305	4:00pm-4:45pm
		S2	Remedial Class	ENG	NHY	502	
		S3	Remedial Class	ENG	HCY	205	
		S5	Remedial Class	ENG	FYT	509	3:50pm-4:45pm
		S6	MATH	GP 1	LYT	405	3:50pm-4:45pm
				GP 2	YCL	404	
				GP 3	FKM	703	
				GP 4	CCY	408	
				GP 5	CCM	705	
				GP 6	TWF	409	
GP 7	CKT			706			
		GP 8	KCC	410			

Date	Day	Class	Subject	Subject	Teacher-in-charge	Venue	Time	
12/12/2018	WED	S5	Enhancement Class	ENG	Tutor	408	3:50pm-5:15pm	
			MATH	M1	LKM	206		
		S6	MATH	M2	YCL	406		3:50pm-4:45pm
				M1	FKM	706		
			ENG	M2	CKT	705		
				6A	FYT	409		
				6B	LYS	404		
				6C	HMW	703		
6D	CYM	410						
6BCD	WPK	510						
13/12/2018	THU	S1	Remedial Class	IS	KCKT	305	4:00pm-4:45pm	
		S2	Remedial Class	MATH	CCY	502		
		S4	MATH	M1	CKT	405	3:50pm-4:45pm	
				M2	YCL	406		
		S5	Remedial Class	MATH	TWF	408		
		S6	Elective Subjects 1	PHY	HWS	602		
				C.HIST	LSK	706		
				ECON A	YCS	705		
				RS	CSL	703		
				BAFS A	LYL	410		
ICT A	NKN			604				
VA	FKY	701						
15/12/2018	SAT	S5	Elective	BIO	CKM	605	9:00am-12:30pm	
		S6	MATH	GP 1	MATH Teacher	302	8:30am-12:30pm	
				GP 2	YCL	303		
				GP 3	FKM	304		
				GP 4	CCY	402		
				GP 5	CCM	403		
				GP 6	TWF	404		
17/12/2018	MON	S4	Remedial Class	ENG	FYT	405	4:00-pm4:45pm	
		S5	MATH	M1	LKM	206	3:50pm-4:45pm	
				M2	YCL	406		
		S6	MATH	M1	FKM	706		
M2	CKT			705				
18/12/2018	TUE	S2	Remedial Class	ENG	NHY	502	4:00pm-4:45pm	
		S3	Remedial Class	ENG	CPK	205		
		S4	MATH	M1	CKT	405	3:50pm-4:45pm	
M2	YCL			406				
19/12/2108	WED	S5	MATH	M1	LKM	206	3:50pm-4:45pm	
				M2	YCL	406		
		S6	MATH	M1	FKM	706		
				M2	CKT	705		
24/12/2108	MON	S5	Enhancement Class	CHI	Tutor	704BC	9:00am-12:30pm	
		S6	Enhancement Class	CHI	Tutor	704BC		
28/12/2108	FRI	S6	MATH	M1/M2	MATH Teacher	302	9:00am-11:30am	
29/12/2108	SAT	S6	ENG	6A	FYT	Hall	9:00am-12:30pm	
				6B	LYS	Hall		
				6C	HMW	Hall		
				6D	CYM	Hall		
				6BCD	WPK	Hall		

Notes for 2018-2019 School Picnic

Attachment 5

1 Date: 7th December, 2018

2 Time: 8:00 a.m. to 5:30 p.m.

2.1 Departure: Students gather at designated points. After the class teacher has taken roll call and reported to the school, the class can depart.

2.2 Return: School Picnic ends at 5:30 p.m. All students can be dismissed after the class teacher has reported to the ECA Team.

3 Details:

Class	Venue	Assembly Venue	Assembly Time	Dismissal Venue	Dismissal Time	Transportation fee	Remarks
S1	Hok Tau	School	8:15 a.m.	Lutheran Church	3:00 p.m.	\$52	Shuttle Bus
S2	Tai Tong Country Park	School	8:15 a.m.	Lutheran Church	3:00 p.m.	\$48	Shuttle Bus
4A	Stanley	Central Exchange Square Bus Stop No.6	9:00 a.m.	Stanley Bus Stop	3:00 p.m.	\$29	
4B	Shek O	Shau Kei Wan MTR station	9:15 a.m.	Shau Kei Wan MTR station	3:00 p.m.	\$29	
4C	Butterfly Beach Park	Butterfly Beach Park	9:30 a.m.	Butterfly Beach Park	3:00 p.m.	\$29	
4D	Tai Mei Tuk	Tai Po Market MTR Station	10:00 a.m.	Tai Po Market Minibus Stop	3:00 p.m.	\$24	
5A	Ocean Park	Ocean Park Entrance	9:30 a.m.	Ocean Park	3:00 p.m.	\$13	
5B	Wong Shek Pier	Sai Kung Town Centre Bus Terminal	9:00 a.m.	Sai Kung Town Centre Bus Terminal	3:00 p.m.	\$36	
5C	Tai Mei Tuk	Tai Po Market MTR Station	9:30 a.m.	Tai Po Market Minibus Stop	3:00 p.m.	\$24	
5D	Dragon Back	Shau Kei Wan MTR Station	8:30 a.m.	Shau Kei Wan MTR Station	2:00 p.m.	\$28	
5E	Tai Mei Tuk	Tai Po Market MTR Station	9:30 a.m.	Tai Po Market Minibus Stop	3:00 p.m.	\$24	
6A	Butterfly Beach	Butterfly Beach	9:00 a.m.	Butterfly Beach	3:30 p.m.	\$29	
6B	Half Moon Bay	Sai Kung Pier	9:30 a.m.	Sai Kung Pier	2:30 p.m.	\$62	
6C	Tamar Park	Admiralty MTR Station Exit A	10:00 a.m.	Admiralty MTR Station Exit A	3:00 p.m.	\$13	
6D	Stanley	Central Exchange Square Bus Stop No.6	9:00 a.m.	Stanley Bus Stop	2:30 p.m.	\$29	
S3	Mainland Excursion						

4 # Estimated transportation fees:

4.1 Fee from the school to the destination and back

4.2 For all Forms, except for S1 and S2, the transportation fee will be paid by the students themselves that day. Transportation fee is subsidised by the Life-wide Learning Fund. For students who have successfully applied for the Life-wide Learning Fund, a recommendation from any teacher as well as a good attendance rate will obtain a full or partial full or partial subsidy at the end of the school term.

- 5 Entrance fee:
 - 5.1 The Ocean Park student ticket is \$85. (Students must bring their student ID card for verification)
 - 5.2 Students who are holders of “SmartFun Annual Pass” or “Registration Card for People with Disabilities” need to show relevant documents to their class teachers when they hand in the reply slip to get exemption from the fees. Students who have their birthday on the day of the visit can also be exempted from the fees.
 - 5.3 For students who have joined “Comprehensive Social Security Assistance (CSSA) Scheme”, they can show their HKID card and present a valid Certificate of Comprehensive Social Security Assistance (for Medical Waivers) to buy the ticket at \$20.

- 6 Application for exemption and arrangements for late comers and absentees
 - 6.1 All students have to join the school picnic. For those students who cannot join the school picnic due to sickness or inter-school competitions, they have to apply to the Extra-curricular Team; they need to state the reasons and submit the proof concerned. For the students who are exempt from joining the school picnic due to physical problems, they have to come to school to study and take breaks like a normal school day (8:00a.m – 3:30p.m). Students are allowed to bring their lunch boxes or eat out at lunchtime (12:25p.m – 1:40p.m). For the students who receive an exemption due to inter-school competitions, they have to attend the competitions as scheduled.
 - 6.2 Students who fail to arrive at the departure venue on time will have to go back to school immediately and report to the school office. The school office will then inform the parents. Students have to stay at school and study.
 - 6.3 If a student has to stay at home because of sickness, he/she has to follow the procedures and apply for sick leave: the parent has to inform the school by phone in the morning. The student then has to submit the parent’s letter and a medical certificate to the class teacher and Discipline Committee within 2 school days after the class resumes.

- 7 Notes to the students:
 - 7.1 Grouping: It is suggested that each class should divide the students into several groups and a leader should be chosen for each group. The leaders should give the name lists to the class teacher so that attendance can be taken in a fast manner in case of accident.
 - 7.2 Departure and return must be punctual.
 - 7.3 Students who participate in Dress Casual Day can wear casual clothes that are suitable for outing activities: long t-shirts for tops, trousers and sports shoes. Other students have to wear P.E. uniforms (whole set), including the sports windbreakers and trousers. Students are allowed to wear sweaters if the weather is cold that day.
 - 7.4 If students are going to have barbecues, they have to do it in legal barbecue sites. Do not use inflammable liquid or Liquefied Petroleum Gas (LPG) lighters. Remember to put out the fire after the barbecue.
 - 7.5 Please keep the area clean. Clean up the area if any rubbish is found.
 - 7.6 No playing with water, swimming, boating, climbing or cycling. Students are not allowed to engage in any dangerous activities.
 - 7.7 No gambling.
 - 7.8 All activities have to be carried out with the permission of the class teacher or teacher-in-charge. To avoid incidents, students must not stray away from the group.
 - 7.9 Each class should get a first-aid kit from the general office two days before departure and return it to the office after the picnic.
 - 7.10 Students should take care of their own safety during the trip.
 - 7.11 Students are allowed to bring their own mobiles but they should take good care of them.
 - 7.12 The picnic will be cancelled if the Education Bureau announces class suspension due to adverse weather or special incidents. Students should stay at home and do revision. (The picnic will be cancelled if a tropical cyclone warning signal, red rainstorm signal or black rainstorm signal is hoisted. Also, it will be cancelled if the air quality health index is 10+, which means serious.
 - 7.13 Students should be considerate and polite to other trippers. They should report to the teacher-in-charge in case of accidents or abnormal incidents for follow-up.